



- Concern was raised over the pathways on Station Road and Wroxham Road. Both areas have a substantial build up of leaves that have become extremely slippery in the wet weather. The Parish Council was asked to make representations to NNCC in an effort to get the problem resolved and councillors expressed a willingness to do so.

## 6. Planning

- 20212267** – 7 Kings Road, Coltishall NR12 7DX – Replace flat roof dormer with pitched roof – No objections.
- 20212203** – 16 Rectory Road, Coltishall, NR12 7HL – Two storey side extension – No objections.

## 7. Finance

- Payments Received – None – NOTED
- Payments for Approval – APPROVED
 

Wicksteed	Basket Swing Repairs	£804.00
BDC	Dog & Litter Bin Emptying	£569.40
Dr Stump	Football Ground Tree Work	£6000.00
Garden Guardian	Grass Cutting & Ground Maintenance	£6802.37
	Highway Grass Verge Cutting	£1444.02
- Previously agreed Standing Orders – APPROVED
 

Amendment made to the pension contribution to reflect an overpayment of £210.35

Taila Taylor	Payroll Dec 2021 & Jan 2022	£1342.91
HMRC		£192.71
Norfolk Pension Fund	Pension Contribution Dec 2021 & Jan 2022	£228.08
Plusnet	Clerk’s Mobile (Dec)	£6.00
- Catering expenses for the Covid Plaque Memorial Event – None. Cllr M Thackham kindly provided the refreshments at no expense to the Council.

## 8. Coltishall Village Hall and Recreation Ground (CVH&RG)

Michelle reported that since Doreen stepped down from the VH&RG she has temporarily taken over her duties, although until other provisions are made Doreen remains a signatory. New arrangements are expected to be made at the charities AGM which has been provisionally scheduled for the 30<sup>th</sup> March 2022 but will be confirmed and announced in the Marlpit in due course. Michelle also advised that the trustees are looking for new members to join their team.

## 9. Allotments

- Mr Oakes informed members that an inspection was due at the end of the month and subsequently Cllrs Germany and Spinks offered to attend. Mr Oakes also enquired about the skip hire that had been previously agreed by the Parish Council and it was confirmed that arrangements would be made by the Parish Clerk, who will present quotes at the next meeting with the view of having a skip on site (by the Chapel gate) over the last weekend in February. Other points raised included the need for a new spring on the Rectory Road entrance gate, the need to clean the wooden bench and the cancellation of the Gardening Clubs January meeting due to rising Omicron cases.
- Cllr Matthews volunteered to repair the Chapel Lane entrance gate to a satisfactory level.

## 10. Other meetings and training

- Meetings and training attended

14.12.2021 – Flooding and Developing a Local Emergency Plan Webinar:

On the motion of Cllr Matthews, seconded by Cllr Spinks it was RESOLVED to develop a local emergency plan for Coltishall using available templates as guidance.

b. Future meetings and training

10.01.2022 – M.U.G.A Site Visit:

Due to the postponement of the January meeting the site visit had now taken place and Cllrs Germany and Coplestone had attended and met with two residents. There was general agreement among those in attendance that the current precautions taken to noise-dampen were ineffective and that a rubber insulation would be more beneficial. Cllr Germany has made contact with Phillip Pointer and has arranged to meet with him next week to discuss how much rubber would be needed. Once Cllr Germany has the measurements, he will telephone Walker Rubber and obtain a price. In the mean time the Parish Clerk will contact the residents, either directly or via Cllr Coplestone and offer an update. It was also noted that the padlocks had disappeared and would need replacing and arrangements would be made by Cllrs Germany and Thackham to replace them.

11<sup>th</sup>, 18<sup>th</sup> & 25<sup>th</sup> January – Induction for New Clerks:

Due to the postponement of the January meeting the start date of the course had already passed and it therefore no longer required consideration.

18.01.2022 & 8.02.2022 – Refresh your Agendas & Writing Professional Minutes (£36.00):

On the motion of Cllr Chaney, seconded by Cllr Germany it was RESOLVED to approve booking for the agendas and minutes training courses.

### **11. Speeding Pledge**

There was general agreement amongst members to support a speeding pledge to tackle speeding in the village. This would be open to the community to participate and on signing the pledge, members of the public would be provided a speed awareness sticker which could be displayed on bins. An in-principal agreement was made for Cllr Matthews to contact the local schools regarding the potential artwork/design of the stickers and for the Parish Clerk to obtain quotes for the printing cost of 1000 stickers. This item will be reappearing on February's agenda for further discussion and consideration of costs.

### **12. Bluebells**

On the motion of Cllr Matthews, seconded by Cllr Germany it was RESOLVED to set a £100 budget for the purchase of naturally grown bluebell bulbs, to be planted at sites that have public access in the Parish.

### **13. Correspondence**

a. Correspondence regarding the footpath between A Piece of Cake and 8 The Maltings – As the land is seeming part owned and the Parish Council have limited authority there was general agreement to take no further action at this time, however Cllr Spinks offered to attend a site meeting with the resident to gather more information and no objections were raised.

b. Volunteering Opportunities – The Parish Council accepted an offer made by the Norfolk Youth Offending Team to carry out some unpaid work in the community. Suggested works included some maintenance work staining the bowling green fence and some leaf sweeping to help clear a few footpaths in the village.

c. Nitrate Vulnerable Zone (NVZ) Notice – NOTED

### **14. To report matters for inclusion in a future agenda**

Play area tenders for consideration.

### **15. Exclusion of Press and Public**

On the motion of Cllr Germany, seconded by Cllr Chaney it was RESOLVED to exclude the press and public from the meeting under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 given the sensitive nature of the business to be discussed.

**16. Clerks Contract**

On the motion of Cllr Chaney, seconded by Cllr Thackham it was RESOLVED to accept the Clerks Contract subject to a two-month notice period.

**Next meeting Tuesday 1<sup>st</sup> February at 6.30pm at Coltishall Church Rooms, Rectory Road, NR12 7HP**