



Minutes of the Parish Council Meeting held Tuesday 11th January 2022 at 6.30pm in the Church Rooms, Rectory Road, Coltishall.

Present:

Cllr R Germany – presiding
Cllr M Spinks Cllr N Chaney Cllr J Matthews Cllr M Thackham
In attendance: Taila Taylor – Parish Clerk, Dist. Cllr J Copplestone, Public x 4

1. Apologies for Absence

Cllr Haschak and Cllr Snelling sent their apologies which were ACCEPTED by the Parish Council.

2. Declarations of Pecuniary Interest and Requests for Dispensations

None received.

3. To approve minutes of 7th December 2021

On the motion of Cllr Chaney, seconded by Cllr Matthews it was RESOLVED to accept the minutes of the Parish Council meeting held on 7th December 2021.

4. To report any matters arising from the previous minutes (information only)

Nothing was reported at this time.

5. Public Forum

a. Cllr Copplestone reported on the following:

- Business grants and funding available, including the Local Discretionary Hospitality Grant and the Omicron Hospitality and Leisure Grant and advised that details of both grants, as well as other funding opportunities for a wider spectrum of businesses that have been significantly impacted by omicron can be found on the BDC website: southnorfolkandbroadland.gov.uk
- NNCC has advised consultees that their local plan is due to be published for public consultation in January 2022
- Application **20201627** Land at Rectory Road is expected to go to before the Planning Committee at the end of the month and the proposed date is the 26th January. Following agreement that the Parish Council would attend and reiterate their objections Cllr Copplestone agreed she would advise on the registration dates for speakers.

b. Public participation notes:

- A resident spoke of the traffic and speeding issues that he expected to arise as a consequence of the proposed development and raised concern over the proposed traffic islands placement. It was felt that the design of the traffic island and unclear signage could result in traffic travelling the wrong way along Rectory Road.
- A second resident supported the view that traffic and speeding could get considerably worse and added that traffic in the area is already a problem.
- Cllr Germany advised residents that he had spoken to a local police officer and had enquired about speed traps for use in the area from 7-9am and again at 4/5o'clock and was awaiting an update.
- Cllr Copplestone added that the community speed watch plan to monitor the B1150 and junction to gather information in advance of the Planning Committee meeting later this month.

- Concern was raised over the pathways on Station Road and Wroxham Road. Both areas have a substantial build up of leaves that have become extremely slippery in the wet weather. The Parish Council was asked to make representations to NNCC in an effort to get the problem resolved and councillors expressed a willingness to do so.

6. Planning

- 20212267** – 7 Kings Road, Coltishall NR12 7DX – Replace flat roof dormer with pitched roof – No objections.
- 20212203** – 16 Rectory Road, Coltishall, NR12 7HL – Two storey side extension – No objections.

7. Finance

- Payments Received – None – NOTED
- Payments for Approval – APPROVED

Wicksteed	Basket Swing Repairs	£804.00
BDC	Dog & Litter Bin Emptying	£569.40
Dr Stump	Football Ground Tree Work	£6000.00
Garden Guardian	Grass Cutting & Ground Maintenance	£6802.37
	Highway Grass Verge Cutting	£1444.02
- Previously agreed Standing Orders – APPROVED

Amendment made to the pension contribution to reflect an overpayment of £210.35

Taila Taylor	Payroll Dec 2021 & Jan 2022	£1342.91
HMRC		£192.71
Norfolk Pension Fund	Pension Contribution Dec 2021 & Jan 2022	£228.08
Plusnet	Clerk’s Mobile (Dec)	£6.00
- Catering expenses for the Covid Plaque Memorial Event – None. Cllr M Thackham kindly provided the refreshments at no expense to the Council.

8. Coltishall Village Hall and Recreation Ground (CVH&RG)

Michelle reported that since Doreen stepped down from the VH&RG she has temporarily taken over her duties, although until other provisions are made Doreen remains a signatory. New arrangements are expected to be made at the charities AGM which has been provisionally scheduled for the 30th March 2022 but will be confirmed and announced in the Marlpit in due course. Michelle also advised that the trustees are looking for new members to join their team.

9. Allotments

- Mr Oakes informed members that an inspection was due at the end of the month and subsequently Cllrs Germany and Spinks offered to attend. Mr Oakes also enquired about the skip hire that had been previously agreed by the Parish Council and it was confirmed that arrangements would be made by the Parish Clerk, who will present quotes at the next meeting with the view of having a skip on site (by the Chapel gate) over the last weekend in February. Other points raised included the need for a new spring on the Rectory Road entrance gate, the need to clean the wooden bench and the cancellation of the Gardening Clubs January meeting due to rising Omicron cases.
- Cllr Matthews volunteered to repair the Chapel Lane entrance gate to a satisfactory level.

10. Other meetings and training

- Meetings and training attended

14.12.2021 – Flooding and Developing a Local Emergency Plan Webinar:

On the motion of Cllr Matthews, seconded by Cllr Spinks it was RESOLVED to develop a local emergency plan for Coltishall using available templates as guidance.

b. Future meetings and training

10.01.2022 – M.U.G.A Site Visit:

Due to the postponement of the January meeting the site visit had now taken place and Cllrs Germany and Coplestone had attended and met with two residents. There was general agreement among those in attendance that the current precautions taken to noise-dampen were ineffective and that a rubber insulation would be more beneficial. Cllr Germany has made contact with Phillip Pointer and has arranged to meet with him next week to discuss how much rubber would be needed. Once Cllr Germany has the measurements, he will telephone Walker Rubber and obtain a price. In the mean time the Parish Clerk will contact the residents, either directly or via Cllr Coplestone and offer an update. It was also noted that the padlocks had disappeared and would need replacing and arrangements would be made by Cllrs Germany and Thackham to replace them.

11th, 18th & 25th January – Induction for New Clerks:

Due to the postponement of the January meeting the start date of the course had already passed and it therefore no longer required consideration.

18.01.2022 & 8.02.2022 – Refresh your Agendas & Writing Professional Minutes (£36.00):

On the motion of Cllr Chaney, seconded by Cllr Germany it was RESOLVED to approve booking for the agendas and minutes training courses.

11. Speeding Pledge

There was general agreement amongst members to support a speeding pledge to tackle speeding in the village. This would be open to the community to participate and on signing the pledge, members of the public would be provided a speed awareness sticker which could be displayed on bins. An in-principal agreement was made for Cllr Matthews to contact the local schools regarding the potential artwork/design of the stickers and for the Parish Clerk to obtain quotes for the printing cost of 1000 stickers. This item will be reappearing on February's agenda for further discussion and consideration of costs.

12. Bluebells

On the motion of Cllr Matthews, seconded by Cllr Germany it was RESOLVED to set a £100 budget for the purchase of naturally grown bluebell bulbs, to be planted at sites that have public access in the Parish.

13. Correspondence

a. Correspondence regarding the footpath between A Piece of Cake and 8 The Maltings – As the land is seeming part owned and the Parish Council have limited authority there was general agreement to take no further action at this time, however Cllr Spinks offered to attend a site meeting with the resident to gather more information and no objections were raised.

b. Volunteering Opportunities – The Parish Council accepted an offer made by the Norfolk Youth Offending Team to carry out some unpaid work in the community. Suggested works included some maintenance work staining the bowling green fence and some leaf sweeping to help clear a few footpaths in the village.

c. Nitrate Vulnerable Zone (NVZ) Notice – NOTED

14. To report matters for inclusion in a future agenda

Play area tenders for consideration.

15. Exclusion of Press and Public

On the motion of Cllr Germany, seconded by Cllr Chaney it was RESOLVED to exclude the press and public from the meeting under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 given the sensitive nature of the business to be discussed.

16. Clerks Contract

On the motion of Cllr Chaney, seconded by Cllr Thackham it was RESOLVED to accept the Clerks Contract subject to a two-month notice period.

Next meeting Tuesday 1st February at 6.30pm at Coltishall Church Rooms, Rectory Road, NR12 7HP