



COLTISHALL PARISH COUNCIL

Parish Clerk: Becky Furr
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Coltishall Parish Councillors are hereby summoned to attend the parish council meeting on
Tuesday 6th June 2023 at 6.30pm in Coltishall Church Rooms, Rectory Road, NR12 7HP.
Members of the public and press are welcome to attend.

Becky Furr, Parish Clerk, 31.05.23

AGENDA

There will be an opportunity for public participation including district and county council comments, before the meeting begins.

1. To consider Apologies for Absence.
2. To receive Declarations of Interests and Requests for Dispensations about items on this agenda.
3. To agree the minutes of 9th May 2023.
4. To report any matters arising - for information only (clerk's report sent in advance of meeting).
5. To consider planning applications. Associated documents are available online at
<https://info.southnorfolkandbroadland.gov.uk/online-applications>
<https://www.broads-authority.gov.uk/planning/application-search>
 - a. BA/2023/0123/HOUSEH - Erection of garage with first-floor office at Sunny Bank, 41 Wroxham Road.
 - b. 2023/1326 - One self-build eco-friendly dwelling, with garaging, landscaping and associated works at Land East Side of Property Number 16, Saint Johns Close.
6. Finance

a. Payments Received - NONE		
b. Payments Previously Approved		
Wicksteed	Safety Grass	£280.80
c. Payments To Approve		
Wave	Allotment Water Bill	£116.54
TDP Ltd	Coronation Bench	£477.79
L Cantera	Internal Audit	£216.00
NPLAW	Legal Advice re. CVH&RG charity	£303.06
Becky Furr	Clerks Expenses - May	£117.75
Norse	Unlock/lock MUGA	£576.00
Chenery's Load & Go	Branch clear up at football ground	£150.00
d. Payments Agreed by Standing Order		
Becky Furr	Clerk's Salary – May	£1166.18
HMRC	Tax - May	£169.04
Norfolk Pension Fund	May's Contribution	£385.55
Plusnet	Clerk's Mobile Phone – May	£7.49

- 7a. To receive a report from Coltishall Allotment Association and consider any recommendations made by the allotment committee.
- 7b. To approve the purchase of a dog bin and weekly emptying service at the Coltishall Allotments noticeboard near Chapel Lane entrance.
- 8a. To consider the draft Charitable Incorporated Organisation governing document of Coltishall Village Hall and Recreation Ground charity whereby Coltishall Parish Council is the sole managing trustee.
- 8b. To approve NPLAW to register Coltishall Village Hall and Recreation Ground land with HM Land Registry.
- 8c. To consider the draft job specification for a contracted groundsman/caretaker for Coltishall Village Hall, Recreation Grounds, Play Area and MUGA.
9. To receive an update regarding the Multi Use Games Area and any quotations received.
10. To consider a donation towards the reparation of the Church Clock.
11. To ratify that the War Memorial Bench donated by Coltishall Royal British Legion branch will be sited next to the war memorial on the High Street.
12. To approve the changes to the allotment tenancy agreement which will take effect April 2024 (tenants have received written confirmation to this effect).
13. To consider quotes to remove the soil which has overgrown on the footpath on Rectory Road between the back of the bowls club and the end of the play area.
14. To consider quotes to renovate the cricket pavilion, shed and guttering at the village hall and agree to apply to Tarmac for a grant for above works.
15. To consider any work to report for Highway Inspection visit on 16th June (potholes, standing water, blocked gully's/ditches and mud on road).
16. To consider items for the next agenda.

The next parish council meeting will be held on **Tuesday 4th July 2023 at 6.30pm** at Coltishall Church Rooms, Rectory Road, Coltishall, NR12 7HP.