



COLTISHALL PARISH COUNCIL

Parish Clerk: Becky Furr
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Minutes of Coltishall Parish Council Meeting held on Tuesday 7th February 2023 at 6.30pm in Coltishall Church Rooms

Present

Chair: Richard Germany

Vice Chair: John Haschak

Councillors: Nicola Chaney, Andrew Sands Moore, Michael Spinks and Michelle Thackham

Also, Becky Furr – Parish Clerk, Coltishall Allotment Association Chairman - Robert Oakes, 4 members of the public.

Public Forum

Cllr Copplestone and Cllr Whymark sent a report in their absence which is included at the end of these minutes.

A parishioner asked whether BVYFC are charged to hire the recreation ground and who this is paid to. Cllr Thackham confirmed BVYFC are charged by Coltishall Village Hall and Recreation Ground.

A parishioner reported that a green Renault car is frequently parked outside the Pharmacy and this blocks the road. Cllr Germany agreed he would investigate this.

A parishioner asked to speak during item 9.

Main Meeting

1. Apologies for Absence

Apologies were ACCEPTED from Cllr Snelling, District Councillor Jo Copplestone and County Councillor Fran Whymark.

2. Declarations of Interests and Requests for Dispensations

Cllr Thackham and Cllr Spinks are trustees of Coltishall Village Hall and Recreation Ground and have an ORI (other registered interest) in Item 7.

3. Previous Minutes

The minutes of 3rd January 2023 were APPROVED and signed by the chair as a true and accurate record.

4. Matters Arising (for information only)

The clerk's report was sent in advance of the meeting and NOTED. Cllr Haschak updated that Westcotec had taken the SAM2 back to the workshop due to issues charging the battery which are being addressed.

1. Planning Applications

- a. BA/2023/0039/TCAA - Proposal: T1-18 - Removal of roots <20mm in diameter in the process of trenching works at The Norfolk Mead Hotel, Church Loke.

It was agreed to OBJECT to the planning application and consult Mr Croot – Tree Warden on the matter. This is due to the damage the underground work will have on the trees. It was also AGREED to reiterate concerns that Church Loke appears to be a private/unadopted road without a known owner and the parish council believes the Mead should be responsible.

The clerk reported that The Mead have not responded to the parish council's letter regarding this. There has also not been a public site notice displayed for this application which the parish council have already reported to the Broad's Authority.

- b. 20230097 - Change of use of The Little Shop (No. 26) to reinstate two cottages that existed previously at The Little Shop, 26 High Street. NO OBJECTION
- c. 20230056 - Proposed removal of existing conservatory extension and erection of single storey rear extension at South View, 71 Church Street. NO OBJECTION
- d. 20230168 – To erect close board fencing, with concrete gravel boards and posts 2.5m high at 8 Westbourne Road. NO OBJECTION

6. Finance

a. Payments Received and NOTED		
The National Lottery Community Fund	Grant for Play Area Renovation	£22,000.00
HMRC	VAT Reclaim (30.08.22 – 30.09.22)	£5456.62
b. Payments Previously Agreed and NOTED		
ICO	Renewal (direct debit)	£35.00
c. Payments APPROVED		
David Gillet	Tree Survey	£660.00
Peter Croot	Tree Warden Expenses	£32.96
Ashley Ads	No parking sign	£82.98
BDC	Litter Bin at Play Area	£123.12
Becky Furr	Clerks Expenses including x3 wildlife cameras	£299.98
Heart 2 Heart Foundation	Defibrillator and Cabinet	£1510.00
MG Fencing	Stock Fencing and Clear Up	£5300
The Play Inspection Company	Post Inspection of Play Area	£450
RG Services	Hedge Cutting for Cricket Netting Installation	£600
Wicksteed	Play Area Renovation (second & final invoice)	£45,977.66
BDC	Annual Dog Bin Emptying (x3)	£711.36
d. Payments Agreed by Standing Order and APPROVED		
Becky Furr	Clerk's Salary – January	£1194.06
HMRC	PAYE Bill January	£103.72
Norfolk Pension Fund	January's Contribution	£382.00
Plusnet	Clerk's Mobile Phone – January	£6.55

6e. Ms Cantera's quote to carry out the internal audit for 2022/23 year end was ACCEPTED.

7. Coltishall Village Hall and Recreation Ground (CVH&RG)

It was AGREED to seek up to 10 hours legal advice from NPLAW about the options of the parish council becoming the sole managing trustee. It was AGREED Cllr Thackham and the clerk will put together a brief for the solicitor.

8. Coltishall Allotment Association

- a. Mr Oakes reported that the Allotment AGM will be held on the 15th March at 6.30pm in the Church Rooms. Following inspection, a tenant with four plots was spoken to regarding non cultivation/maintenance. Due to the tenant's personal circumstances, it was AGREED that the

tenant could keep their four plots, but the committee will continue to monitor this for six months and if there is no improvement the tenant will be requested to hand one back. Mr Oakes reported there had been fly tipping on the bridle path. Cllr Sands Moore reported he had cleared a large pile of moss from this area but the fly tipping continues. The clerk will report this to Broadland District Council. Mr Oakes reported that his shed had been broken into and his hedge cutter and chainsaws were stolen. The clerk stated that Plot 68 has given notice to quit his plot ending 28th February. It was AGREED the clerk will contact MG Fencing for a quote to add additional stock fencing near the Community Orchard. Mr Oakes was given the 3 wildlife cameras.

- b. The quote to hire a digger from Anglian Plant for the weekend of the 25th February was APPROVED.
- c. Cllr Germany and Cllr Spinks carried out a site visit regarding a resident restoring fencing to mark their boundary. It was AGREED the resident could reinstate the fence against the outside of the trees (where some chicken wire remains), on the condition that a gate is not installed and the greenhouse on Plot 12 is not moved.

9. Multi Use Games Area (MUGA)

The clerk had distributed a report to councillors ahead of the meeting which showed a timeline of events since the MUGA was installed. This highlighted that there had been little maintenance carried out to the MUGA and there had been difficulties sourcing a professional contractor who could supply and install the inserts for the noise dampening work. Standing orders were suspended whilst two parishioners raised concerns about the locking and unlocking of the MUGA, the significant delay of the noise dampening work and the MUGA being used by BVYFC after dusk. Standing orders were reinstated. A quote from Wicksteed to supply 400 sound washers was considered and APPROVED along with the quotation to pressure wash and reline the surface. It was also AGREED the MUGA will be open from 9am to 8pm daily. The quote from Norse Security to lock/unlock the MUGA was APPROVED for a three-month trial. It was AGREED to order health and safety signage. The clerk reported that Wicksteed have not provided a quote to refit/replace the ball stop netting yet and would need to charge additionally for the fixings for the noise dampening work and gap filling the surface.

10. Play Area

It was AGREED to install another fence panel at the play area to secure the site.

11. Bowls Green

The quote from Active Renovations was APPROVED to repair fencing and paint two coats of stain to the inside and outside panels.

12. Cricket Netting

No quotes received. Cllr Haschak suggested the clerk contacts Mr Pointer for a quotation. Mr Fisher from CVH&RC is also obtaining quotes.

13. Coastal Adaptation Supplementary Planning Document Consultation

It was AGREED to respond to the consultation and object to NNDC allocating further development in North Walsham due to the direct impact this has on the volume of traffic using the B1150 through Coltishall, unless NNDC can provide alternative route for North Norfolk Traffic.

14. Bus Timetable

There was a discussion about the current bus service and the issues with buses holding up traffic on the High Street when dropping off passengers. It was AGREED to write to Sanders and request a bus service is reinstated on Rectory Road, Westbourne Road and outside A Piece of Cake.

15. Annual Parish Meeting

It was AGREED to hold the Annual Parish Council meeting on Tuesday 4th April at 7.30pm in the Church Rooms.

16. Items for the next agenda

Public bins

Mayton Recycling Centre Closing

Donation towards repairs of the Church Clock

Meeting closed at 8.20pm

The next parish council meeting will be held on Tuesday 7th March 2023 at 6.30pm at Coltishall Church Rooms, Rectory Road, Coltishall, NR12 7HP.

Broadland District Council Report- February 2023

February is always budget month at Broadland, as we look forward to 2023/24 whilst examining our revenue budget, we seek to advance our Councils priorities within our delivery plan. These priorities are:

Growing the Economy.

Supporting individuals and empowering communities.

Protecting and improving the natural and built environment, whilst maximising quality of life.

Moving with the time, working smartly and collaboratively.

Broadland District Council received the provisional Local Government Settlement pre-Christmas with the key message that all Councils are guaranteed at least 3% increase to their core spending power, before taking into consideration any decisions to increase council tax.

Because of this we have been able to produce a balanced revenue budget for 2023/24, it is therefore proposed that Broadland Council keeps its Council Tax for a Band D property at £129.91 for the coming year, effectively a freeze in Council Tax for our households for the second year running, whilst delivering our key priorities.

Kind regards,

Jo

Cllr. Jo Copplestone

Cllr.jo.copplestone@southnorfolkandbroadland.gov.uk

Portfolio Holder for Economic Development

Norfolk County Council Report – February 2023

Local libraries started Digifest on 2nd February and it will run until 24th February. Digifest offers young people from 4 upwards the opportunity to try computer coding, playing with robots and creating their own animated films. If you have a child or grandchild get booked up, places are going fast.

Norfolk County Council (NCC) is continuing to progress with a County Deal. This will see significant devolved powers for infrastructure, housing, employment, adult education and transport planning, alongside over £600m of investment over the next 30 years. Negotiation continues with Central Government and the County Council will need to amend their constitution in December if a final deal is to be agreed.

NCC is still looking at addressing a significant budget gap. This is making it increasingly likely that there will be a total increase of 4.99% in Council Tax 2023/24. This will be an increase of 2.99% general increase with an additional 2% which is ringfenced for Adult Social Care.

You also need to be aware that photo ID will be needed for the District and Parish elections in May and all subsequent elections. If you have a passport or driving licence that (along with a long list) will be sufficient but you can get free ID by visiting the www.gov.uk website, or follow the links on the Broadland District Council website. You can also sign up for a postal vote at www.gov.uk or follow the links on 'How to vote' on the BDC website.

The consultation opened yesterday for the County Deal. Links on the NCC website, Facebook and Twitter.

Take care

Fran