



COLTISHALL PARISH COUNCIL

All Councillors are summoned to a Meeting of Coltishall Parish Council which will be held in the Church Rooms, Rectory Road, on **Tuesday 7th February 2024 at 6.30pm.**

Becky Furr, Parish Clerk, 30th January 2024

AGENDA

There will be an opportunity for public participation and district/county council reports, before the meeting commences. Please note that once the meeting is in session, members of the public are not allowed to speak unless specifically invited by the Chair/Clerk, in which case a vote will be taken to suspend standing orders.

- 1) To receive and consider apologies for absence.
- 2) To receive declarations of interest and request for dispensations.
- 3) To agree the minutes of the last Parish Council meeting held 2nd January 2024 (Circulated).
- 4) To consider any matters arising (circulated in clerks report)
- 5) To consider and agree any planning applications including those received after agenda is published. Please refer to www.southnorfolkandbroadland.gov.uk/plans and type in the application number to inspect plans.
- a. 2023/3454 - Change of use of agricultural land to equestrian grazing land, erection of a field shelter & a storage facility and dog exercise field with a small field shelter - creation of car parking & erection of fencing at and North of Great Hautbois Road.
- 6) To agree financial statement below:

a. Payments Received		
HMRC	VAT Reclaim	£2772.20
b. Payments Previously Agreed		
Clifford Moate	Groundsman Work	£457.50
c. Payments for Approval		
Ashley Ads	Pedestrian Awareness Sign	£96.78
Becky Furr	Clerks Expenses	£94.00
Parish Online	Domain and email gov.uk setup	£216.00
NPLAW	Legal Work	£82.55
Coltishall PCC	Church Rooms Hire 2023	£187.00
d. Payments for information only – previously agreed direct debits and standing orders		
ICO	Annual Data Protection Fee	£35.00
B Furr	Clerks Salary for January	£1236.56
Norfolk Pension Fund	Clerks Pension for January	£414.56
HMRC	Tax for January	£207.02
EE	Clerks Mobile - January	£6.00

- 7) To receive an update and consider any actions regarding the management of the allotments – Mr Oakes.
- 8) To receive an update on the quiet lane scheme.
- 9) To receive an update regarding yellow lines for Wroxham Road.
- 10) To receive an update on the SAM2 camera.
- 11) To consider upgrading the website with parish online.
- 12) To note the extension of the Environmental Stewardship Agreement with the Rural Payments Agency has been APPROVED till 30/06/2028.
- 13) To receive an update regarding the footbridges between Coltishall and Horstead and consider any actions relating to repairs/surveys.
- 14) To consider D-Day arrangements.
- 15) To consider items for inclusion on the next agenda.
- 16) To note the date of the next meeting on **Tuesday 12th March 2024** at 6.30pm in the Church Rooms, Rectory Road.

After the meeting, Cllr Thackham will be giving an overview on Coltishall Village Hall and Recreation Ground charity.