



# COLTISHALL PARISH COUNCIL

Parish Clerk: Becky Furr  
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Coltishall Parish Councillors are hereby summoned to attend the parish council meeting on  
**Tuesday 4<sup>th</sup> July 2023 at 6.30pm in Coltishall Church Rooms, Rectory Road, NR12 7HP.**  
Members of the public and press are welcome to attend.

*Becky Furr, Parish Clerk, 28.06.23*

## AGENDA

There will be an opportunity for public participation including district and county council comments, before the meeting begins.

1. To consider Apologies for Absence.
2. To receive Declarations of Interests and Requests for Dispensations about items on this agenda.
3. To agree the minutes of 6<sup>th</sup> June 2023.
4. To report any matters arising - for information only (clerk's report sent in advance of meeting).
- 5a. To consider the phase 2 final layout plans received from Crocus Homes for 25 dwellings on Rectory Road (pre application stage) and any other planning applications received after agenda set.
- 5b. To consider Crocus Homes utilising the car park at the large recreation ground to reduce congestion of site traffic when the development on Rectory Road begins.
6. Finance

a. Payments Received		
None		
b. Payments To Approve		
Norse	Lock/Unlock MUGA in May 2023	£595.20
NCC NPLAW	Legal work re. CVH&RG	£289.56
B.Furr	Clerks Expenses	£76.00
c. Payments Agreed by Standing Order		
Becky Furr	Clerk's Salary – June	£1166.18
HMRC	Tax - June	£169.04
Norfolk Pension Fund	June's Contribution	£385.55
Plusnet	Clerk's Mobile Phone – June	£7.49

- 6d. To review Quarter 1 financial report for 2023/24.
- 6e. To delegate authority to the clerk to make payments allocated in the budget or previously approved during August 2023 as there is no parish council meeting.
7. To receive a report from Coltishall Allotment Association and consider any recommendations made by the allotment committee including letters to tenants following the health and safety and cultivation carried out by members of the allotment committee and parish council on the 16<sup>th</sup> June (report distributed to councillors ahead of the meeting).

8. To consider quotations received in relation to MUGA sound dampening, replacement netting, surface pressure washing, anti-slip paint, play area fencing and self-closing gate and cricket netting.
9. To consider a donation towards the reparation of the Church Clock.
10. To note a private conservation project that is being carried out on land off Belaugh Green Lane.
11. To consider quotations to replace four of the windows at Coltishall Village Hall.
12. To consider a quotation for outstanding hedge and tree work at the large recreation ground.
- 13a. To consider making a formal request to NCC Highways to paint double yellow lines on Anchor Street.
- 13b. To receive an update regarding double yellow lines for Wroxham Road and consider any recommendations from NCC Highways Design team.
14. To consider a grant application from Coltishall Rainbows.
15. To note Norfolk County Council decided not to make an order for a public right of way off Rectory Road (full report and map sent in advance of meeting).
16. To agree advertising the job specification for a self contracted groundsman / caretaker.
17. To review and approve standing orders.
18. To consider items for the next agenda.

The next parish council meeting will be held on **Tuesday 5<sup>th</sup> September 2023** at **6.30pm** at Coltishall Church Rooms, Rectory Road, Coltishall, NR12 7HP.