



COLTISHALL PARISH COUNCIL

Parish Clerk: Becky Furr
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Minutes of Coltishall Parish Council Meeting held on Tuesday 6th June 2023 at 6.30pm in Coltishall Church Rooms

Present

Chair: Richard Germany

Vice Chair: John Haschak

Councillors: Nicola Chaney, Doreen Snelling and Michael Spinks

District Councillor: Jo Coplestone

Also Becky Furr – Parish Clerk, Robert Oakes - Coltishall Allotment Association Chairman and eleven parishioners

Public Forum

Five parishioners expressed their concerns about a planning application including inaccuracies in the planning statement (see Item 5b for details).

A parishioner raised concerns about toilet facilities for the bowls club. The clerk agreed to consult the trustees of CVH&RG and report back on this matter. The parishioner also raised concerns about road and pedestrian safety in relation to the paddleboard business on the B1150 Norwich Road. The clerk advised that the case is open to the enforcement team at BDC and the parish council has expressed their concerns about road safety and congestion. The clerk advised that the owner is making a retrospective planning application and Highways will be statutory consulted as part of this process.

Cllr Coplestone provided an update on district matters. The clerk read out a report from Cllr Whymark regarding county matters. Please see both reports at the end of these minutes.

Main Meeting

1. Apologies for Absence

Apologies were ACCEPTED from Cllr Thackham and County Councillor Whymark.

It was NOTED that Cllr Sands Moore has not signed a declaration of office of acceptance since being elected on the 9th May 2023. There are now 5 vacancies.

2. Declarations of Interests and Requests for Dispensations about items on this agenda

Cllr Snelling and Spinks are trustees of Coltishall Village Hall and Recreation Ground charity.

3. Minutes of 9th May 2023

These were APPROVED as a true and accurate record and signed by the chair.

4. Matters Arising

The clerk's report was sent in advance of the meeting. The clerk provided an update regarding a meeting with Westcotec to address the issues regarding downloading data and charging the battery for the SAM2 camera. Westcotec are also going to provide a quotation to repair the signs at the Ling Way crossing and install a solar panel on the SAM2.

5. Planning Applications

- a. BA/2023/0123/HOUSEH - Erection of garage with first-floor office at Sunny Bank, 41 Wroxham Road. NO OBJECTION.

- b. 2023/1326 - One self-build eco-friendly dwelling, with garaging, landscaping and associated works at Land East Side of Property Number 16, Saint Johns Close. Standing orders were SUSPENDED. Cllr Copplestone gave planning advice regarding Paragraph 79 of the National Policy Framework. Standing orders were REINSTATED. OBJECTION. 1. The proposed site is out the settlement limit. 2. Paragraph 79 of the National Policy Framework does not apply to this proposed site. The dwelling is out of character with the surrounding properties and not in keeping with the village. 3. The land has been used annually for agricultural farming and crops are grown annually. Building on this area will have an ecological impact thus is contrary to Policy 2 of the Joint Core Strategy. 4. Saint Johns Close is a narrow road which is congested during peak times. Already the refuse vehicles have to come out of peak times to avoid disruption to their service. This site will only serve to further increase these issues.

6. Finance

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| a. Payments Received – NONE NOTED | | |
| b. Payments Previously Approved - NOTED | | |
| Wicksteed | Safety Grass | £280.80 |
| c. Payments APPROVED | | |
| Wave | Allotment Water Bill | £116.54 |
| TDP Ltd | Coronation Bench | £477.79 |
| L Cantera | Internal Audit | £216.00 |
| NPLAW | Legal Advice re. CVH&RG charity | £303.06 |
| Becky Furr | Clerks Expenses - May | £117.75 |
| Norse | Unlock/lock MUGA | £576.00 |
| Chenery's Load & Go | Branch clear up at football ground | £150.00 |
| d. Payments Agreed by Standing Order - NOTED | | |
| Becky Furr | Clerk's Salary – May | £1166.18 |
| HMRC | Tax - May | £169.04 |
| Norfolk Pension Fund | May's Contribution | £385.55 |
| Plusnet | Clerk's Mobile Phone – May | £7.49 |

7. Coltishall Allotment Association

- a. Update from the committee. Mr Oakes reported that a few tenants had raised issues regarding the ban of tyres and ponds from April 2024. It was AGREED the parish council will use allotment funds to dispose of the tyres. Mr Oakes agreed to have a count up and report back to the clerk. It was AGREED a tenant could keep a micro pond as this is not large enough to sustain fish and is used for educational purposes to learn about the circle of life of tadpoles. A quote from Chenery Drop & Go was considered to clear the remains of a bonfire, tree stumps and rubbish on Plots 18, 36, 37 and 42. The quote was APPROVED. The clerk will notify tenants when a date has been set. Cllr Germany and Cllr Spinks agreed to accompany Mr Oakes and committee members on the next health and safety inspection on Friday 16th June at 6.30pm.

b. It was AGREED to purchase an additional dog bin which will be emptied by BDC weekly. This will be sited near the noticeboard at Coltishall Allotments.

8. Coltishall Village Hall and Recreation Ground Charity

- a. The draft Charitable Incorporated Organisation (CIO) governing document of Coltishall Village Hall and Recreation Ground charity was APPROVED. The clerk will instruct the solicitor to send this to the charity commission for approval.
- b. It was AGREED to appoint NPLAW to register Coltishall Village Hall and Recreation Ground land with HM Land Registry.
- c. The draft job specification for a contracted groundsman/caretaker for Coltishall Village Hall, Recreation Grounds, Play Area and MUGA was APPROVED. It was AGREED to remove from the job specification the need to lock and unlock the MUGA. The clerk advised that this is not a requirement under the parish council's insurance. Standing orders were SUSPENDED. A parishioner thought it was a legal requirement according to Sport England. Standing order were REINSTATED. The clerk did not believe this was the case but AGREED to look into this.

9. Multi Use Games Area

The clerk reported that Timotay carried out a site visit on the 26.05.23 to quote for the MUGA works and cricket netting. Two residents carried out a test on one of the panels using the rubber inserts and existing lining. The clerk has updated Wicksteed with the new specification. Both quotes are yet to be received.

10. Donation towards the reparation of the Church Clock

There was a discussion about whether the parish council should contribute. Standing orders were SUSPENDED. Cllr Copplestone suggested that the Diocese of Norwich should be contacted to see whether they would fund the repair as they have recently sold Grebe Lane in Coltishall. Standing order were REINSTATED. It was AGREED the clerk will write to the Diocese.

11. War Memorial Bench

It was AGREED the War Memorial Bench donated by Coltishall Royal British Legion branch will be sited next to the war memorial on the High Street. The clerk will update the Coltishall Branch.

12. Allotment Tenancy Agreement 1st April 2024

The changes to the allotment tenancy agreement from April 2024 were APPROVED. This includes the ban of tyres and ponds. New tenants will need to pay a £50 security deposit which will be returned to the tenant when their tenancy is terminated providing it is left in a suitable condition ready for the next tenant. The clerk has written to tenants to advise them of the changes.

13. Soil removal along footpath on Rectory Road

Two quotes were considered to remove the soil which has overgrown on the footpath on Rectory Road between the back of the bowls club and the end of the play area. This was a request from Coltishall Primary School. It was AGREED the clerk will ask Highways to carry out this work, following their inspection on 16th June.

14. Cricket Pavilion

Two quotes were considered to renovate the cricket pavilion. The quotation from Hyspec was APPROVED. It was AGREED the clerk will apply to Tarmac for a grant to cover all costs.

15. Highway Inspection visit on 16th June

The clerk will inform the inspector of the following issues

- Right hand side of the road is uneven on Rectory Road
- There are pot holes between the war memorial and pharmacy
- There are blocked ditches along Gt Hautbois Road

- There are loose stones on the footpath on Gt Hautbois Road which need sweeping
- The public footpath opposite the old post office on Wroxham Road is overgrown
- The public footpath past Ling Common between the two fields is overgrown

16. Items for the next agenda

- Donation towards the Church Clock (if the Diocese of Norwich will not financially contribute)
- Pharmacy

Meeting closed at 7.42pm.

The next parish council meeting will be held on **Tuesday 4th July 2023** at **6.30pm** at Coltishall Church Rooms, Rectory Road, Coltishall, NR12 7HP.

News from Norfolk County Council

NCC Cabinet endorsed the Corporate Delivery Plan for 2023/24 today. There are five priorities:

- A vibrant and sustainable economy – supporting skills, high value jobs, growth, investment and infrastructure, e.g. overseeing completion of the operations and maintenance campus at Great Yarmouth.
- Better opportunities for children and young people – improved outcomes for families, better educational attainment and more employment opportunities for young people, e.g. building two more special schools and working together with NHS on multi-agency, community based support (Start for Life and Family Hubs).
- Health, fulfilling and independent lives – levelling up health outcomes, living well with better local services, e.g. twelve more independent living units for people with complex needs.
- Strong engaged and inclusive communities – more participation, capacity building and empowerment of communities e.g. closer working with the voluntary sector to support volunteering, hardship and Public Health campaigns.
- A greener more resilient future – protecting and enhancing the environment, access to quality spaces and community resilience e.g. climate change strategy, electric buses and charging points and locally the development of Burlingham Country Park.

News from Broadland District Council

Our inaugural Annual Council Meeting was held at our new office 'The Horizon Centre' on the 25 th May, the planned strategic move to the Horizon building not only saves revenue costs, but radically reduces the Councils carbon footprint, the re-furbished Aviva building is now equipped with air source heat pumps and solar panels, helping us achieve our ambition to get to Net Zero by 2030.

Although the Conservative Group is the largest at the Council with 21 councillors and we had the highest number of votes at the Election, the opposition parties have formed an alliance and have taken control of the administration at Broadland. The new administration is being led by Lib Dem Councillor Sue Holland and the Deputy is Labour Councillor Natasha Harpley, the cabinet members are from these two parties plus the Green Party Leader, Councillor Jan Davies who became the Portfolio Holder for Environmental Excellence, together 'The Alliance' have 726 members in total.

Our new Conservative Group Leader is Councillor Fran Whymark, who is also our County Councillor for the Coltishall and Wroxham division. Fran has already formed a Shadow Cabinet which I am a member of, with the responsibility for Finance. We will hold the new administration to account and scrutinise every decision to ensure the best service and value continues for our residents.

The new administration will benefit from the prudent fiscal management of the outgoing Conservative Group, on the 31 st of March 2023 there was a total of £20.759 million in reserves, and additionally the Council will benefit from the sale of the old council office Thorpe Lodge (circa £4 million), significant revenue savings generated by the move to the Horizon Centre of over £300,000 per annum in running costs alone.

The financial decisions made by the new Rainbow Alliance Administration will impact upon all Broadland residents for years to come.

Kind regards,

Jo
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