

# COLTISHALL PARISH COUNCIL

**You are summoned to the Parish Council Meeting in the Church Rooms on Tuesday 13<sup>th</sup> November 2018 at 7.30 pm. This meeting is open to members of the public (but see below)**

*Suzanne Hall*

Clerk to the Parish Council

7<sup>th</sup> November 2018

## **Public Participation**

In law, members of the public are not allowed to speak when meetings of the Parish Council are in session. The Council recognises, however, that members of the public may wish to make submissions related to items on the Agenda or raise concerns for discussion at a future meeting and will therefore permit them to do so briefly in the Open Forum. Once the Open Forum ends no further public participation will be allowed, unless specifically invited by the Chairman for a point of clarification, in which case a vote will be taken to suspend standing orders. (See Notes for the Public Attending Parish Council Meetings).

## **AGENDA**

1. To consider apologies for absence
2. To accept declarations of pecuniary interest in items on the agenda
3. To approve minutes of previous meeting 9<sup>th</sup> October 2018
4. Matters arising from the meeting (for information only)

### **Open Forum**

5. Norfolk Wildlife Trust – Gemma Walker
6. To receive reports from district and county councillors
7. Public Participation
8. Police Report – Mr Grindrod
9. Highways/SAM2/Speedwatch – Mr Grindrod

### **Main Meeting**

10. Finance report, bank reconciliation, budget to date

#### **(1) Payments Received**

Donation for safer crossing – Longwater Co Ltd	£500.00
Donation for safer crossing – Starlings	£250.00

#### **(2) Payments for Approval**

Bure Valley CG donation	£50.00
Good Neighbours defibrillator donation	£250.00
Marlpit Donation	£600.00
D Clark – invoice for playground work (if received)	£????
Speedwatch room hire	£11.00

To **agree** payments to be made in accordance with the Budget

#### **(3) Parish Council Budget 2019/2020**

11. Planning applications

- 20181643 – The Shambles, Rectory Rd, Coltishall – Single storey side and rear extensions – for noting only

**Any applications received after agenda set**

12. MUGA update - BG
13. GNLP – To agree Parish Council response
14. CAST budget 2018/19 and hire charges – update from Mrs Snelling  
To approve new Trustees – M Thackham and M McCarter
15. Broadland Tree Warden Network – update from Mr Musson
16. CCTV – update Mr Kirkham and Mrs Snelling
17. Hedge and grass cutting contract – To approve contractor for 2019
18. Correspondence:
  - New Parish Councillors
  - Leave of absence – BG
  - Donation request from Coltishall PCC re grass cutting
  - Planning transparency at BDC - BG
19. Playground inspections – Mr Kirkham  
To approve quote for entranceway improvement (if received)
20. Other meetings and training
  - Meetings and training attended**
  - Tree Warden network – B Musson
  - Future meetings and training**
  - Elections Training – Clerk – 21 November – approval needed
  - Challenging Conversations – Clerk – 29 November – approval needed
  - BDC annual parish meeting – clerk – 29 November
  - Scribe clerks training – clerk – 7 December
21. To appoint a new chairman from 1<sup>st</sup> December
22. Any other business – to report matters for inclusion in a future agenda, or matters that require no decision from the parish council

The next meeting will be on 11th December at 7.30 in the Church Rooms, Rectory Road, Coltishall.  
All parishioners welcome