



COLTISHALL PARISH COUNCIL

Parish Clerk: Becky Furr
2 Hall Cottages, The Windle, Acle, NR13 3JT
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Coltishall Parish Councillors are hereby summoned to attend the parish council meeting on
Tuesday 4th April 2023 at 6.30pm in Coltishall Church Rooms, Rectory Road, NR12 7HP.
Members of the public and press are welcome to attend.

Becky Furr, Parish Clerk, 27.03.23

AGENDA

There will be an opportunity for public participation including district and county council comments, before the meeting begins.

1. To consider Apologies for Absence.
2. To receive Declarations of Interests and Requests for Dispensations about items on this agenda.
3. To agree the minutes of 7th March 2023.
4. To report any matters arising - for information only (clerk's report sent in advance of meeting).
5. To consider planning applications. Associated documents are available online at <https://info.southnorfolkandbroadland.gov.uk/online-applications/>
 - a. 2023/0695 – Proposed single storey rear extension, single storey workshop shed, garage and demolition of single storey existing garage at Willow Lea, 35 Wroxham Road.
6. Finance

a. Payments Received		
Allotment Tenants	Rent from 01.04.23 – 31.03.24	£930.00
HMRC	VAT	£7896.84
b. Payments To Approve		
Anglian Plant	Digger Hire for Allotments	£570.06
Ashley Ads	Safety Notice for MUGA and Adult Gym Equipment	£75.48
Hyspek Property Maintenance Ltd	Connect defib to village hall	£138.00
Norfolk County Council	Pedestrian Crossing Assessment for the High Street	£4500.00
Norse	Provision to lock and unlock the MUGA	£172.80
Robert Oakes	Accessories for Allotment Wildlife Cameras	£25.33
Becky Furr	Clerk's Expenses	£61.16
c. Payments Agreed by Standing Order		
Becky Furr	Clerk's Salary – March	£ 1166.18
HMRC	Tax - March	£169.04
Norfolk Pension Fund	March's Contribution	£385.55
Plusnet	Clerk's Mobile Phone – March	£6.55

- 6d. To set up direct debits for Wave – Allotment Water Bill and Norfolk Rivers Drainage Board Annual Fee.
- 6e. To approve the asset register.
- 6f. To note the Quarter 4 financial report.
- 6g. To appoint a parish councillor to carry out the internal control checks for 2023-24.
7. To receive an update from Coltishall Village Hall and Recreation Ground and consider quotes for fencing.
8. To receive a report from Coltishall Allotment Association and consider any recommendations made by the allotment committee.
9. To consider a donation request from Brave Futures.
10. To consider hosting an electric charging point.
11. To consider items for the next agenda.

The next parish council meeting will be held on **Tuesday 9th May 2023 at 6.30pm** at Coltishall Church Rooms, Rectory Road, Coltishall, NR12 7HP.