

# COLTISHALL PARISH COUNCIL

## Parish Council Meeting 9th April 2019

You are summoned to the Parish Council Meeting in the Church Rooms on Tuesday 9<sup>th</sup> April 2019 at 6.00 pm. This meeting is open to members of the public (but see below)

*Suzanne Hall*

Clerk to the Parish Council

4th April 2019

### Public Participation

In law, members of the public are not allowed to speak when meetings of the Parish Council are in session. The Council recognises, however, that members of the public may wish to make submissions related to items on the Agenda or raise concerns for discussion at a future meeting and will therefore permit them to do so briefly in the Open Forum. Once the Open Forum ends no further public participation will be allowed, unless specifically invited by the Chairman for a point of clarification, in which case a vote will be taken to suspend standing orders. (See Notes for the Public Attending Parish Council Meetings).

## AGENDA

1. To consider apologies for absence
2. To accept declarations of pecuniary interest in items on the agenda
3. To approve minutes of previous meeting 12<sup>th</sup> March 2019

### Main Meeting

4. Finance report, bank reconciliation, budget to date

#### (1) Payments Received

None

#### (2) Payments for Approval

Oaks CCTV balance payment	£2,021.60
URM – glass empty	£21.60
Clerks Q4 expenses	£72.03
NRDB annual fee	£7.55
NALC annual subscription – if invoice received	£????
Allotment Association annual membership – if invoice received	£????

Insurance donation if agreed

#### (3) Previously agreed Standing Orders and other payments

Payroll for March 2019	£889.41
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To agree payments to be made in accordance with the Budget

#### (4) To agree salary scales

5. Planning applications

- BA/2019/0091/FUL & BA/2019/0092/LBC – Anchor moorings, 20 Anchor Street - Convert outbuilding to toilet & showers use

- 20190509 – Willow cottage – clarification of condition of use
- 20181910 - Honeysuckle cottage, Station Road – Reserved matters application
- BA/2019/0104/FUL – Rising Sun – change of use of existing first floor rooms to holiday accommodation and addition of a juliet balcony.

Any applications received after agenda set

6. MUGA – update from Mr Getley
7. Other meetings and training

**Meetings and training attended**

NALC Spring Conference – clerk - 14 March

Broads Parish Forum – BM & CJ – 20 March

Clerks network – Clerk – 21 March

NPTS update – Clerk – 27 March

**Future meetings and training**

Broads Engage Workshop – CJ – 25 April

8. Any other business – to report matters for inclusion in a future agenda, or matters that require no decision from the parish council

The next meeting will be on 14th May at 6.00pm in the Church Rooms, Rectory Road, Coltishall. This will be the Annual Parish Council Meeting  
All parishioners welcome.

## To be followed **at 7.00pm** by the **Annual Parish Meeting** **AGENDA**

### **Welcome from the Chairman of the Parish Council**

1. To receive apologies for absence
2. To approve the Minutes of the Annual Parish meeting 17 April 2018
3. Broadland District Council report - Report from Jo Copplestone
4. Chairman's report
5. Village Hall & Recreation Ground Charity (CAST) – Doreen Snelling
6. Reports from guests and Village Hall and Recreation Grounds Hirers, including :
  - Tree Warden - Peter Croot
  - Community Lunch Club - Joan Milligan
  - Good Neighbours Scheme – Julie Douglas
  - John Hindley – Broadgrace Church
  - Coltishall CC – Kevin Fisher
  - Coltishall Pre-school – Michelle Thackham
  - Coltishall Bowls Club
  - Bure Valley Girls' Football Club report - Ted McCarter
  - The Marlpit – Paul Thomas
  - PC McGee
  - Norfolk mobile library services
7. Any other matters