

COLTISHALL PARISH COUNCIL

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Minutes of the Parish Council Meeting held at the Church Rooms on Tuesday 9th July 2019 at 6.30pm

Present: James Matthews (JM), Campbell Jones (CJ), Doreen Snelling (DS), Michael Spinks (MS), John Haschak (JH), Brian Getley (BGet), Michelle Thackham (MT), Nicola Chaney (NC), Richard Germany (RG), Suzanne Hall (Clerk, SH), plus 4 parishioners.

1. Apologies for absence.

Fran Whymark NCC (FW) and Jo Coplestone BDC (JC)

2. Declarations of pecuniary interest in items on the agenda

None.

3. Minutes of previous meeting 11 June 2019

Minutes were signed as a true and accurate record.

4. Matters arising from the meeting (for information only)

DS – The School has agreed to work with the Parish Council to address concerns raised about parking at drop off and pick up times.

Open Forum

5. To receive reports from district and county councillors

See summary of report from Jo Coplestone at the end of the minutes.

6. Public Participation

- A Parishioner raised concerns about overgrown hedging blocking the path north of the football field in Rectory Road. BGet will log an issue with Highways.
- A parishioner advised that Radio Norfolk listeners indicated the Western Link may increase traffic through Coltishall.

7. Police Report – 3 in May - Ling Way - 1 ASB, 1 violence. The Island – 1 theft

8. Highways/SAM2/Speedwatch

Speedwatch – Bget advised there is a meeting next Tuesday to organise new teams and rota for Coltishall & Horstead Speedwatch

SAM2 – CJ advised this is currently on Wroxham Road and will be moving to the High Street. A suitable site between Church Close and Rectory Road on the High Street couldn't be found. A new site has been identified on Rectory Road opposite the Village Hall – the go ahead for a new post was APPROVED.

Highways – CJ requested double yellow lines around the Rectory Road/Village Hall/ St Johns Close area. Highways have responded 'New lines will require a legal order, the consultation will be complex with mixed views. I have no funding to instigate a parking revision.' APPROVAL was given for CJ to ask Fran Wymark for advice on how to apply for a Legal Order.

Main Meeting

9. Finance report

(1) The following payments were received prior to the meeting

Rural Stewardship Grant £276.00

(2) The following payments were approved at the meeting

URM final empty £9.00

New Councillor training x 5 £170.40

SLCC membership (50% as shared with Horstead)	£107.50
Clerks Q1 expenses	£82.07

Proposed CJ, seconded NC. and **APPROVED**

(3) Previously agreed Standing Orders and other payments

Payroll for June	£854.20
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10. To report on planning applications:

- **20181771** – 18 High Street – change of use from A3 tearoom to A5 hot food takeaway - Flue drawings were submitted – the Parish Council had no further comments.

11. CAST

DS reported that CAST anticipate ending the year in the same financial position as last year.

MT reported that the Sports England grant bid was unsuccessful and she will be looking for other funding opportunities. The main impediments to hiring out the main hall are noise transference between the Main Hall and the Pre-school, the kitchen needs refurbishing and a bar area is required. A new front door is also needed. It is anticipated that around £10K will be required to complete this work.

JM is emptying the playground bin weekly, and will provide a new padlock so both JM and DS can access.

A cupboard will be provided to store Parish Council documents.

12. Playground

Mr Kirkham continues to carry out regular playground inspections.

BGet is waiting for a quote to repair or replace the see-saw

13. Correspondence

- **Footpath to Dairy Farm** – Footpath FP9 from Wroxham Road to Anchor Street was discussed. As a PROW the Landowner is responsible for access and Highways are responsible for cutting - BGet to log with Highways that the area around the style needs cutting.

- **Website** – Sue Stevenson will be handing this back to the Parish Council to maintain. The clerk would like to thank her for all she has done. Initially there will be a handover to the Clerk and then to BGet.

- **MUGA** – Standing orders were suspended to allow 2 parishioners to talk.

An email from a neighbour was circulated - It was noted that contrary to last months report he is not happy with the current situation. BGet confirmed that the work agreed at previous Parish Council meeting has been carried out. A Parishioner reported that the locking rota had been suspended as youngsters were climbing over the fence. It was agreed that this would be put in place again.

It was agreed that the review would take place in September as previously agreed.

- 14. Parish Property and Assets of the Community** – It was agreed that JM would seek advice on the best way to collate a register of Parish Property to enable Councillors and others to be aware of the areas the Council is responsible for. MT suggested marking boundaries on a map. The Clerk and DS to provide JM with the information they hold.

15. Other meetings and Training

Meetings and training attended

New Councillor training – JM, BGet, MH, NC and RG

Future meetings and training

Chairperson Training – 10 September – APPROVAL was given for JM to attend

Charitable Trusts & Parish Councils –8 October - Clerk and MT

Planning Training is required – Clerk to speak to BDC

16. Any other business

The Clerk asked that the January meeting be held on the 7th of January rather than the 14th – this was approved.

CJ advised that Horstead Parish Council are working on an event to mark the 75th Anniversary of VE day in May 2020. This will include the lighting of the beacon. CJ will provide further updates.

The next meeting will be on **Tuesday 10 September 2019 at 6.30pm** in the Church Rooms.

Summary of District and County Councillors Reports

JC reported - several concerned residents have contacted me about North Norfolk District Councils proposal to build 2150 home in North Walsham as part of their draft plan, without addressing the problem of additional traffic on the arterial roads into Norwich. If you are concerned about the problem of increasing levels of traffic in Coltishall & Horstead if this scheme is approved, please make a representation to North Norfolk District Council's planning department planning@north-norfolk.gov.uk or telephone 01263 513811.

DRAFT