

# COLTISHALL PARISH COUNCIL

**You are summoned to the Annual Parish Council Meeting in the Church Rooms on Tuesday 11<sup>th</sup> February 2020 at 6.30 pm. This meeting is open to members of the public (but see below)**

*Suzanne Hall*

Clerk to the Parish Council

6 February 2020

## **Public Participation**

In law, members of the public are not allowed to speak when meetings of the Parish Council are in session. The Council recognises, however, that members of the public may wish to make submissions related to items on the Agenda or raise concerns for discussion at a future meeting and will therefore permit them to do so briefly in the Open Forum. Once the Open Forum ends no further public participation will be allowed, unless specifically invited by the Chairman for a point of clarification, in which case a vote will be taken to suspend standing orders. (See Notes for the Public Attending Parish Council Meetings).

## **AGENDA**

1. To consider apologies for absence
2. To accept declarations of pecuniary interest in items on the agenda
3. To approve minutes of previous meeting 7<sup>th</sup> January 2020
4. Matters arising from the meeting (for information only)

### **Open Forum**

5. To receive reports from district and county councillors
6. Public Participation
7. Police Report
  - December figures if available
8. Highways/SAM2/Speedwatch – if available

### **Main Meeting**

9. Planning applications
  - 20200043 – Girl Guides Hautbois Activity Centre – change of Use for One of the Estates Properties from a C3 Dwelling Houses to C2 Residential Training Centre
  - BA/2020/0007/FUL – Norfolk Mead – Erection of a laundry building

**Any applications received after agenda set**

10. Finance

#### **(1) Payments Received**

None

#### **(2) Payments for Approval**

Clerks Jan/Feb expenses	£23.40
MUGA fence	£1,754.40
FLP – inspection of rocking horse	£383.21

#### **(3) Previously agreed Standing Orders and other payments**

Payroll for January 2020	£854.20
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To **agree** payments to be made in accordance with the Budget

11. CAST - Update from Mrs Snelling
  - Update from Ms Thackham including matched funding request for Tarmac grant
12. Playground - inspection report from Mr Kirkham
  - Quote for replacement rocking horse at £10,765.75 to be considered – BGet
13. Crocus contractors Ltd – Rectory Road development - update from meeting & future actions - NC
14. Correspondence and councillor updates:
  - Date for the APM – same day as Parish Council meeting – 14 April?
  - Future meeting days – request to change from Tuesdays – BGet
  - Allotment rep – to note that RG will take on this role.
  - Allotments – clearing work to be carried out
  - Paterson Lodge - JH
  - Village assets – JM
  - VE Day 2020 – NC & RG – update and request for contingency funds
  - Request for dog poo sign for Hautbois Common
  - Request for motorbike sign for Chapel Lane
  - Jerome Mayhew request for meeting
15. Other meetings and training
  - Meetings and training attended**
  - VE 75<sup>th</sup> Anniversary Planning Meeting – 13 January – NC & RG
  - Crocus housing – 21 January – all councillors invited
  - GNLP consultation – 22 January – NC and RG
  - EDP re Broadland Northway traffic – 4 February - Clerk
  - VE 75<sup>th</sup> Anniversary Planning Meeting – 4 February – NC, RG and clerk
  - GDPR training – 6 February – NC
  - Future meetings and training**
  - VE 75<sup>th</sup> Anniversary Planning Meeting – 24 February – NC & RG
  - SNAP – 2 April, Aylsham – volunteer needed
16. Any other business – to report matters for inclusion in a future agenda, or matters that require no decision from the Parish Council
17. **CONFIDENTIAL ITEM** - Clerk vacancy – appointment of new clerk and approval for bank signatories etc to be amended

The next meeting will be on **10 March 2020 at 6.30** in the Church Rooms, Rectory Road, Coltishall.  
All parishioners welcome.