



COLTISHALL PARISH COUNCIL

Parish Clerk: Becky Furr
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Minutes of Coltishall Parish Council Meeting held on Tuesday 7th November 2023 at 6.30pm in Coltishall Church Rooms

Present

Chair: Richard Germany
Vice Chair: John Haschak
Councillors: Nicola Chaney, Hayley Sands Moore, Doreen Snelling and Michael Spinks
Also, Becky Furr – Parish Clerk, Robert Oakes - Coltishall Allotment Association Chairman and nine parishioners.

Public Participation

Item 9a - A parishioner discussed their concerns about the impact the closure of Wroxham Road had on them personally due to the drainage works being carried out for The Mead. They would like to see a good will payment from The Mead which is donated to local community groups such as the community lunch club in recognition of the disruption the roadworks caused to residents.

Item 6 – and 8 - A parishioner raised concerns about the toilet accommodation for the bowls club and the financial support the football club has received in relation to the bowls club. The clerk explained that the work undertaken at the football club was essential following an electrical inspection which deemed the floodlights as unsafe. Also, the cricket pavilion renovation will now include an additional toilet which can be utilised by the bowls club as well as any other sport/community groups hiring the facilities.

The clerk read a report from Cllr Coplestone – please refer to the end of these minutes for this report.

Main Meeting

1. Apologies for Absence

Apologies were ACCEPTED from Cllr Thackham, District Cllr Coplestone and County Cllr Fran Whymark.

2. Declarations of Interests and Requests for Dispensations about items on this agenda

Cllr Spinks and Cllr Snelling are trustees of Coltishall Village Hall and Recreation Ground charity.
Cllr Sands Moore is a tenant of Coltishall Allotments.

3. Minutes of 5th September 2023

These were APPROVED as a true and accurate record and signed by the chair.

4. Matters Arising

The clerk's report was circulated in advance of the meeting.

5. Planning Applications

- a. 2023/3109 - 73 Church Street. To create a decking area covered by a roof for installation of sauna to the rear. NO COMMENT
- b. 2023/1326 - Land East Side of Property Number 16 Saint Johns Close. One self-build eco-friendly dwelling, with garaging, landscaping and associated works. OBJECTION. 1. Outside the settlement limit. 2. Out of character with surrounding properties. 3. Unsuitable site as this is very close to the school and medical centre so will exacerbate traffic.

- c. Consultation on the Greater Norwich Local Plan (GNLP) Proposed Main Modifications. It was AGREED to respond to the consultation commenting that the COL2 site (former Jordan's Scrapyard) should also have an up-to-date transport assessment carried out (as stated in Policy GNLP2019/COL1) due to the existing concerns about pedestrian safety and congestion on B1150 and Rectory Road.

6. Finance

a. Payments Received and NOTED		
Broadland District Council	2 nd half of Precept	£20968.50
HMRC	VAT Claim Qtr 2	£639.82
Plusnet	Credit from Clerk's Mobile	£4.59
b. Payments Previously Agreed and NOTED		
Tarmac	3 rd Party Contribution Grant to renovate cricket pavilion	£1428.59
Community Action Norfolk	Play Inspection Training	£40.00
Ashley Ad's	Allotment Plot Signs	£392.76
B & B Drains	Cable installation at football ground	£1440.00
c. Payments APPROVED		
Bure Valley Conservation Group	Community Orchard Cut	£100.00
Norse	September MUGA Lock Up	£460.80
Hyspek	Window Boarding Up at Cricket Pavilion	£2340.00
Peter Croot	Wasp Killer for Community Orchard	£5.99
Oaks CCTV	Remote Access to CCTV	£144.90
NPLAW	Legal Work for September	£251.46
Hyspek	Electrical work – floodlights at football ground	1986.00
Robert Oakes	Batteries for wildlife cameras	£18.40
RG Services	Soil/hedge clear up at bowls pavilion	£325.00
Royal British Legion	Poppy Wreath	£50.00
Clifford Moate	Caretaker/Groundsman Services	£427.50
Payments Agreed by Standing Order/Direct Debit and NOTED		
Becky Furr	Clerk's Salary – October	£1182.72
HMRC	Tax - October	£196.00
Norfolk Pension Fund	October's Contribution	£393.19
EE	Clerk's Mobile Phone – October	£7.49
CPRE	Annual Membership	£60.00

7. Coltishall Allotment Association

- a. Mr Oakes reported issues with fly tipping (garden waste) at the Community Orchard and suggested the parish council may want to consider installing a wildlife camera.
- Plot 71 has not attended to their plot or responded to the letter sent by the clerk asking for an explanation regarding non cultivation. It was AGREED the clerk will send a final warning letter of a notice to quit.
- Mr Oakes reported 3 water butts on Plot 55 are uncovered. It was AGREED the clerk will write to the tenant to ask that covers are put on.
- The clerk will check when the allotment hedge is due to be cut and inform Mr Oakes.
- Mr Oakes reported issues with dogs being off leads and fouling on site. It was AGREED to obtain quotes for another 6 dog rule signs from Ashley Ad's.

Mr Oakes will be preparing the Christmas tree for the Church at the end of the month with Cllr Germany.

- b. It was NOTED Plot 57a has given notice to quit. Mr Oakes explained that the path has grown further into Plot 57 and this would be an appropriate time to cut this back to the original boundary. Cllr Germany and Cllr Spinks AGREED to carry out a site visit and report back.

8. Coltishall Village Hall and Recreation Ground

- a. The revised charitable incorporated association constitution for Coltishall Village Hall and Recreation Ground charity was APPROVED.
- b. A quotation to replace a window at the football pavilion was ACCEPTED.

9. Highways

- a. Standing orders SUSPENDED. Several parishioners raised concerns about this item. It was AGREED the clerk will write to the Mead Hotel to seek community compensation following the significant disruption their planned roadworks caused residents. If there is not a response, it was AGREED to raise this issue in the local village booklet. One parishioner asked whether signs to protect pedestrians on Church Loke could be displayed at the Wroxham Road junction to alert drivers. Standing orders REINSTATED. It was AGREED the clerk will contact Highways regarding signage.
- b. It was AGREED to SUPPORT the traffic regulation order of 20mph speed restriction in Rectory Road, Rectory Close, St John's Close and Westbourne Road.
- c. It was AGREED to support a parishioner's proposal to make St James a quiet lane. The clerk will send a survey to all residents to obtain their views.

10. Footbridges off Upper Common

The chair updated that a meeting had been convened with representatives from the Broad's Authority (BA), Coltishall Commons Management Trust (CCMT) and Horstead Parish Council at the footbridge leading onto Upper Common in Coltishall. CCMT will be carrying out their own risk assessment regarding the bridge and have asked the BA to provide a full structural survey as this has not been done to date. CCMT have also asked for BA to submit costings to repair and remove the bridge. The BA have confirmed that the bridge will be available to the public to use at least till January.

11. Grass Cutting

- a. Two tenders were received for the grass cutting maintenance contract commencing 1st January 2024 to December 2027. The successful tender APPROVED is Norse. Optional extras to cut the hedges at the village hall car park and bowls club were APPROVED.
- b. It was AGREED to donate £60 to Coltishall PCC for the cost to trim the wildflower areas at St John the Baptist Church.

12. SAM2

It was AGREED to pursue a refund from Westcotec as there have been a variety of occasions where the SAM2 has not been fit for purpose due to battery failure, charger failure and inaccurate or unrecorded data since it was delivered December 2022.

13. Items for the next agenda

None. Clerk will report Highway matters asap.

The next parish council meeting will be held on **Tuesday 5th December 2023** at **6.30pm** at Coltishall Church Rooms, Rectory Road, Coltishall, NR12 7HP.

News from Broadland District Council- November 2023.

Gerry Hermer a leading member of the B1150 Group very kindly attended North Norfolk District Councils Cabinet Meeting on 6th November, (after my father passed away), to make the following statement and to ask a question on the safety of the B1150 in Coltishall.

The planned development of North Walsham West indicates the population will increase to 18,000, making it by far the largest town in North Norfolk with the poorest road connection to the economic & cultural capital, Norwich, via the B1150. Living in a rural county there is a reliance on cars & HGV's for our transport requirements, in Coltishall we already experience unacceptable levels of heavy traffic, with the road operating at capacity during peak times. So far, no traffic mitigation measures have been suggested to protect public safety. The road is already dangerous with HGV's mounting pavements daily, and no solution has been suggested to improve the width restraint at the River Bure Bridge, nor to improve safety at existing junctions as traffic levels increase further.

Coltishall B1150 Group has been examining crash map data and alternative routes for HGV's, ultimately, we need a relief road to avoid the narrow river bridge and remove dangerous levels of traffic from our village as North Walsham expands in population.

Do you agree that the traffic situation in Coltishall is already dangerous, and will your Cabinet agree to make the road safer in order to protect the public, by committing sufficient funding at the planning stage to facilitate this?

Cabinet member for planning Cllr. Andrew Brown responded, 'Norfolk County Council have not declared the highway network is unsafe in Coltishall', he acknowledged concerns raised over traffic volume and the narrowness of B1150 in the village. He awaits the outcome of the Traffic Impact Assessment and stated the National Planning Policy Framework states 'a severe increase in traffic congestion from development would require mitigation measures, sufficient for planning to proceed'.

Kind regards,
Cllr. Jo Coplestone

News from Norfolk County Council – November 2023

NCC have been given a commitment from the Department of Transport to fund £213m towards the cost of the Norwich Western Link. This is 85% of the cost with the potential for a further contribution from DoT, the remainder will be funded by NCC. Currently there remains a budget gap of £46m (£20m identified so £26m to find) to address at NCC. Work continues to lobby government to help balance the books but it is looking likely that there will be the need to increase Council Tax by 4.99% (2.99% and 2% for Adult Social Care) next year.

The Warm and Well winter campaign launched on 7 November to support people in Norfolk and Waveney to keep warm and well over the winter months.

The campaign aims to help local people understand the actions they can take to stay warm and well and manage their own health and wellbeing to help improve health outcomes for local residents and reduce the pressure on health and care services.

The “Warm and Well” campaign has been developed by ICS partners and supports the following core themes linked to keeping well over the winter period:

- **Choosing the right health service.** Reduce pressure on A&E by encouraging public to visit/use other health resources (minor injuries unit, walk in centres, pharmacy, 111, GPs);
- **Vaccinations.** Encourage people to have the flu vaccine and COVID-19 booster if eligible.
- **Hardship support.** Improve awareness and uptake of hardship support and services available;
- **Mental health.** Support people to care for their mental health and signposting to available resources;
- **Winter wellness and resilience.** Encourage the public to look after their health through a range of self-care tips and advice, including looking out for older or vulnerable friends, neighbours, and family.
- **Prevention.** Remind people of practical steps they can take to be prepared for winter and help prevent health problems from developing and getting worse;

The campaign encourages users to visit the [Warm and Well campaign portal](#) where they can find information relating to winter health and wellbeing. It also signposts to partner and provider websites to access direct support around hardship benefits, mental health resources, and more.

Take care

Fran

Cllr Fran Whymark

Proudly Representing the Wroxham Division