



COLTISHALL PARISH COUNCIL

Clerk: Taila Taylor
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To members of the Parish Council

You are summoned to attend the Coltishall Parish Council Meeting on
Tuesday 15th March 2022 at 6.30pm in Coltishall Church Rooms, Rectory Road, NR12 7HP.

Non-members, including the press and public are welcome to attend the meeting.

Taila Taylor - Clerk to the Parish Council
10th March 2022

AGENDA

1. Apologies for absence
2. To consider declarations of pecuniary interest and requests for dispensations
3. To approve minutes of 1st February 2022
4. To report any matters arising from the previous minutes - for information
5. Public forum
 - a. To receive reports from District Cllr Jo Coplestone and County Cllr Fran Whymark
 - b. Public participation
6. Councillor vacancies - for information
7. Planning - To consider planning applications listed and any received after agenda set
 - 20220054 – Point House, 5 High Street, Coltishall, NR12 7AA.** 1x hoarding sign with posts and 1x directional hanging sign.
 - 20220226 – Walled Garden, Belaugh Green Lane, Coltishall, NR12 7AR.** Erection of temporary static log cabin for a period of two years.
 - 20220160 – 30 High Street, Coltishall, NR12 7AA.** Display of two non-illuminated fascia signs, display of one internally illuminated fascia signs and display of one digitally printed window vinyl Graphic.
 - 20220325 – 45 College Close, Coltishall, NR12 7DT.** Single storey rear extension combining existing utility with a lean-to roof over.
 - 20220233 – Speed The Plough, North Walsham Road, Coltishall, NR12 7HU.** Demolition of existing outbuilding to allow for new holiday let, to be created to include 3 new self-contained lets. Single storey rear extension and single storey front extension.
8. Finance
 - a. Payments received: None
 - b. Payments for approval:
 - Norfolk PT&S £62.00**
 - NALC subscription £272.59**
 - OAKS CCTV LTD £309.60**
 - Wave £52.50**
 - Clerks expenses £282.00**
 - c. Previously agreed standing orders:

Taila Taylor – Payroll March 2022 – £975.62

Norfolk Pension Fund – Pension Contribution March 2022 – £229.27

Plusnet – Clerks Mobile (February) – £6.00

- d. Ratification of change of signatory on bank account
- e. Quarter 3 finance report/bank reconciliation
- f. Appointment of internal auditor

9. Coltishall Village Hall and Recreation Ground (CVH&RG)

- a. Update - for information
- b. Representation for voting member at AGM on 30th March 2022 - for consideration

10. Allotments

- a. To receive report from Mr Oakes - Chairman of Coltishall Allotment Association and consider any recommendations made by the allotment committee
- b. To consider quotations for dog signage

11. Playground renovation - for consideration

12. Permission for football - for consideration

13. Use of phone-box opposite Post Office - for consideration

14. Jubilee celebrations - for consideration

15. Correspondence

- a. Broadland District Council: public toilets - for consideration
- b. Good Neighbours: bench outside the church rooms - for consideration
- c. Crocus: street lighting and road names - for consideration
- d. Written statement and resignation of James Matthews – for consideration and response

16. Other meetings and training

- a. Meetings and training attended
Writing professional minutes: 8th February 2022
- b. Future meetings and training

17. To report matters for inclusion on a future agenda

18. Date of next meeting - for information

Tuesday 5th April at 6.30pm at Coltishall Church Rooms, Rectory Road, NR12 7HP