



# COLTISHALL PARISH COUNCIL

Clerk: Rebecca Furr  
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## To members of the Parish Council

You are summoned to Coltishall Parish Council Meeting on  
**Tuesday 7<sup>th</sup> December 2021 at 6.30pm** in Coltishall Church Rooms, Rectory Road, NR12 7HP.

## To members of the Public

Members of the public and press are welcome to attend. Please note in law, members of the public are not allowed to speak when meetings of the Parish Council are in session except under Public Forum or by invite of the Chairman/Clerk, in which case a vote will be taken to suspend standing orders.

## To all attending

If you think you have symptoms of Covid 19 please stay at home and take a PCR test. From Tuesday 30 November 2021, face coverings will be mandatory in shops and on public transport. It is not compulsory to wear a mask at the parish council meeting but it is advisory you do whilst you are not seated. It is also recommended a lateral flow test is undertaken on the day of the meeting to reduce the risk of spreading coronavirus.

*Rebecca Furr* - Clerk to the Parish Council

*Published – 30<sup>th</sup> November 2021*

## AGENDA

- 1. Apologies for Absence and to note the resignation of Parish Councillor Adam Wolton.**
- 2. Declarations of Pecuniary Interest and Requests for Dispensations**
- 3. To approve minutes of 2<sup>nd</sup> November 2021.**
- 4. To report any matters arising from the previous minutes (information only)**  
(Report from clerk submitted ahead of meeting)
- 5. Public Forum**
  - a. Reports from District and County Councillors – Cllr Jo Copplestone and Cllr Fran Whymark
  - b. Public Participation – Traffic Survey and any other matters
- 6. Planning - To consider planning applications listed and any received after agenda set.**
  - a. **20201627** Land at Rectory Road – 30 Residential Dwellings Reconsultation
  - b. **BA/2021/0449/TCAA** Manor House, 8 Wroxham Road. Proposal: T1: Sycamore - re-pollard.  
T2: Ash - re-pollard.
  - c. **20212169** Paddock Wood, 12 Gt Hautbois Road – Single and two storey extensions with balconies
- 7. Finance**
  - a. *Payments Received - none*
  - b. *Payments for Approval*

DR STUMP	Allotment Apple Tree Reduction	£390.00
	Gt Hautbois Common Tree Reduction	£1020.00
Target Tree	Gt Hautbois Willow Tree Reduction	£600.00
M Morter	Trim Village Hall Hedge	£60.00

Coltishall PCC	Church Rooms Room Hire 2022	£143.00
CAN	Trustee Training - MP	£30.00
Wave	Allotment Water Bill	£58.41
Rebecca Furr	Parish Clerk Expenses	£40.44

c. *Previously agreed Standing Orders*

Rebecca Furr	Payroll Dec 2021	£503.68
Norfolk Pension Fund	Pension Contribution Dec 2021	£129.28
Plusnet	Clerk's Mobile (Nov)	£6.00

- d. To agree RG as an authorised signatory (with JM) for authorising payments online sent via the clerk/RFO

**8. Coltishall Village Hall and Recreation Ground (CVH&RG)**

- a. To receive report from Ms Snelling – Trustee  
b. To note Ms Snelling's resignation as trustee of CVH&RC end of December 2021

**9. Allotments**

- a. To receive report from Mr Oakes - Chairman of Coltishall Allotment Association and consider any recommendations made by the allotment association committee  
b. To consider quotes for two dog bins at either end of the allotment site and additional dog signs  
c. To receive an update regarding fly tipping and consider if any further action needs to be taken.

**10. To consider developing a flood plan for Coltishall residents**

**11. To consider quotes for x2 anti-climbing paint signs for MUGA**

**12. To consider quote to cut hedge on the small recreation ground**

**13. To consider supporting the Norfolk Parish Movement to oppose current plans by Orsted, Vattenfall and Equinor to lay High Voltage electricity cables across Norfolk from their offshore wind farms to Norwich and Necton.**

**14. To consider new Lone Worker Policy**

**15. Other meetings and training**

- a. Meetings and training attended  
16.11.21 and 18.11.21 - New Councillor Induction Training - MP  
17.11.21 – To Tree or Not to Tree Webinar – MP and MS  
17.11.21 – Site visit to Play Area with Streetscape - RF  
23.11.21 Planning Training – MP  
30.11.21 – Site visit to Play Area with Playforce - RF  
01.12.21 Priority Setting Meeting – RG and NC
- b. Future meetings and training  
04.01.22, 5pm, Church Rooms. Meeting between Coltishall Parish Council and CVH&RC with Clare Fiander – Community Action Norfolk  
08.01.22, 1pm, Village Hall. Covid Memorial Plaque Celebratory Event

**16. To report matters for inclusion in a future agenda**

**17. Confidential Item – Parish Clerk/RFO Vacancy**

**Next meeting Tuesday 4<sup>th</sup> January at 6.30pm at Coltishall Church Rooms, Rectory Road, NR12**

**7HP**