



COLTISHALL PARISH COUNCIL

Parish Clerk: Becky Furr
2 Hall Cottages, The Windle, Acle, Norfolk, NR13 3JT
Tel: 07446 542156
Email: coltclerk@gmail.com

Minutes of Coltishall Parish Council Meeting held on Tuesday 5th December 2023 at 6.30pm in Coltishall Church Rooms

Present

Chair: Richard Germany
Vice Chair: John Haschak
Councillors: Nicola Chaney, Michael Spinks and Michelle Thackham
Also, Becky Furr – Parish Clerk, Jo Copplestone – District Councillor, Robert Oakes - Coltishall Allotment Association Chairman and seven parishioners.

Public Participation

A parishioner proposed the parish council considers Tunstead Road, Anchor Street, Belaugh Green Lane and Grange Farm Lane under the quiet lane scheme.
A parishioner asked to speak when the parish council consider Item 14.
A parishioner raised concerns about the speed of cars during school pick up times.
Cllr Copplestone gave a report on Broadland District Council matters – please see the report at the end of these minutes.
The clerk read a report from County Cllr Whymark - please refer to the end of these minutes for this report.

Main Meeting

1. Apologies for Absence

Apologies were ACCEPTED from Cllr Sands Moore, Cllr Snelling and County Cllr Whymark.

2. Declarations of Interests and Requests for Dispensations about items on this agenda

Cllr Thackham is a tenant of Coltishall Allotments. Cllr Thackham and Cllr Spinks are trustees of Coltishall Village Hall and Recreation Ground charity.

3. Minutes of 7th November 2023

These were APPROVED as a true and accurate record and signed by the chair.

4. Matters Arising

The clerk's report was circulated in advance of the meeting.

5. Planning Applications

- a. 2023/3454 - Change of use of agricultural land to equestrian grazing land, erection of a field shelter & a storage facility and dog exercise field with a small field shelter - creation of car parking & erection of fencing at and North of Great Hautbois Road. It was AGREED to OBJECT based on concerns about the creation of car parks and the impact this will have on traffic, speeding and access at the site.
- b. GNLP Main Modification Consultation and 2023/2422 – Erection of 25 dwellings at land east of Rectory Road. To consider parishioners concerns regarding sewage. It was AGREED to adopt the concerns regarding sewage at the proposed sites, the clerk will add an objection to the online consultation.

6. Finance

a. Payments Received and NOTED		
Derbyshire Environment	Cricket Pavilion Grant	£1950.00

(Tarmac)		
b. Payments previously approved and NOTED		
Clifford Moate	Caretaker Work	£427.50
Robert Oakes	Gas for Allotment Tea Urn	£52.99
Timotay	1 st instalment of installation of noise dampening, netting, fencing and jet wash work	£12,282.41
c. Payments APPROVED		
BDC	Annual Litter Bin Collections	£265.20
BDC	Annual Dog Bin Collections	£984.30
Ashley Ad's	Flyers and Posters for public consultation – NW West	£60.00 (further £60.00 being paid by Horstead Parish Council)
NPLAW	Legal Expenses	£114.30
Hyspek Property Maintenance	Armour cable for football floodlights	£228.00
Clerks Expenses	October and November (includes DIY supplies for caretaker)	£289.44
d. Payments for information only – previously agreed direct debits and standing orders		
Wave	Allotment Water Bill	£115.47
B Furr	Clerks Salary for November	£1543.57
Norfolk Pension Fund	Clerks Pension for November	£318.62
HMRC	Tax for November	£443.81
EE	Clerks Mobile - November	£6.00

e. The budget for 2024-25 was APPROVED and the precept AGREED at £52,562.

7. Allotments

Mr Oakes reported that the non cultivation matter with Plot 71 is closed. The committee will continue to monitor the condition of the Plot. Plot 55 has still not covered their water butts. Mr Oakes requested the parish council send Plot 55 a letter to remind the tenant and also inform him that the path between Plots 55 and 57 is going to be re-established. It was AGREED to write to all residents on Kings Road regarding fly tipping as this has been taking place at the Community Orchard. It was agreed the clerk will email all tenants to remind them about the tyre ban coming into force from 1st April 2024.

8. The quote for additional signage at the allotment regarding dogs was APPROVED.

9. Highways

It was AGREED the clerk will write to a resident for consent to place a pedestrian safety signage near the Wroxham Road/Church Loke junction. The clerk will get a quote.

10. Play Area

The quote to purchase algae remover for the self employed caretaker was approved.

11. Grants and Donations

It was AGREED to give a donation of £600 to The Marlpit who produce the monthly village magazine which includes the parish council newsletter.

12. It was AGREED to submit an application to BDC for £300 towards supplies and equipment for the community litter pickers via the Clean and Bloom grant.

13. Cricket Pavilion Renovation

The revised quote to install a new toilet and replace the existing shower and toilet in the cricket pavilion was ACCEPTED.

14. MUGA

The clerk reported that two parishioners had expressed concerns about the noise dampening work that had been carried out on the MUGA. The clerk advised that these issues have been followed up with the contractor – information circulated in advance of the meeting. There is still work to be completed by the contractor. *Standing orders suspended.* A parishioner asked for clarification about whether rubber spacers will be fitted around the entire MUGA. The clerk shared the response from the contractor which stated “They have only installed the rubber spacers on the football pitch area at the moment, as soon as they are fully installed, they will then be lifting the top panels to separate them, they are working through in a process and will continue.” *Standing orders reinstated.*

15. To consider a donation to Coltishall Primary Friends Fundraising Committee event “Easter Colour Run” on 23rd March 2024. This item was DEFERRED, as the primary school are still working on their proposal.

16. SAM2 Camera

The clerk reported that Westcotec has still not refunded the parish council for the faulty SAM2 camera. As a result, NPLAW were consulted regarding whether the parish council has a case to take legal action. (Contents of this report were circulated ahead of the meeting). It was AGREED the clerk will send a letter recorded delivery to Westcotec giving them 5 days’ notice to refund the money or the parish council will seek legal action.

17. Policies and Procedures APPROVED

- a. Financial Regulations
- b. Risk Management Policy
- c. Equal Opportunities Policy
- d. Complaints Policy

18. Items for inclusion on the next agenda.

- a. Quiet Lanes
- b. Footbridges between Coltishall and Horstead

19. The next meeting is on Tuesday 2nd January 2024 at 6.30pm in the Church Rooms, Rectory Road.

Meeting closed 7.25pm.

Broadland District Council News

The new administration led by the Lib Dems at Broadland published their Strategic Performance, Risk & Finance report (Quarter 2) 2023/24, providing an overview of the performance of the Council over the first six months to 30th September 2023. They report an adverse variance or overspend of £575k on the cost of core services and will need to act and make efficiencies to reduce costs over the remaining part of the year. Furthermore, £7,452m has been spent on Capital Projects over the first six months, which includes over £2m spent purchasing 'Havard Court' off Dereham Road in Norwich as a temporary accommodation facility, which is easily the biggest threat to Council budgets at present.

The issue of 'nutrient neutrality' has impacted our planning system over the last 18 months, and other Norfolk Councils have been similarly affected, unable to grant planning permission for new homes, leading to a backlog of approximately 16,000 new homes. South Norfolk, Broadland, Breckland and North Norfolk Councils have together established a new joint venture company called, 'Norfolk Environmental Credits', which will provide a trading platform for environmental credits for both nutrients and biodiversity net gain.

Norfolk Environmental Credits will secure nutrient mitigation from projects such as changes in the use of agricultural land (i.e. from pig farming to environmental stewardship) and converting septic tanks to sewage treatment plants for example. The credits will be parcelled up by the company and sold to developers to offset the equivalent amount of nutrients arising from their development. The new company has just launched its new website www.norfolkenvironmentalcredits.co.uk and this will allow developers to calculate nutrient load of their developments and register an interest to purchase environmental credits.

Kind regards, Cllr. Jo Copplestone
Cllr.jo.copplestone@southnorfolkandbroadland.gov.uk

County Council News

First, I hope you all have a very Merry Christmas.

I know the fight goes on to improve the B1150 and I hope that tomorrow's consultation goes well.

Unfortunately, I will be unable to join you due to a prior appointment in London. As many of you will know I went to North Norfolk District Council (NNDC) and asked the Leader and North Walsham Councillors to support us in getting improvements. This was ignored and left unanswered. I have subsequently heard nothing from NNDC.

At Norfolk County Council the Cabinet have agreed to go forward with the Norwich Western Link and will be lobbying central government for more money to enable the project to go ahead. The Cabinet also backed the County Deal, with an election in May 2025 for the Directly Elected Leader. The County Deal will lead to significant infrastructure funding which will enable growth in Norfolk.

Take care.
Fran