



COLTISHALL PARISH COUNCIL

Parish Clerk: Becky Furr
2 Hall Cottages, The Windle, Acle, NR13 3JT
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Coltishall Parish Councillors are hereby summoned to attend the parish council meeting on **Tuesday 4th October 2022 at 6.30pm in Coltishall Church Rooms, Rectory Road, NR12 7HP.**
Members of the public and press are welcome to attend.

Becky Furr, Parish Clerk, 27.09.22

AGENDA

There will be an opportunity for public participation including district and county council comments, before the meeting begins.

1. To consider Apologies for Absence.
2. To receive Declarations of Interests and Requests for Dispensations about items on this agenda.
3. To agree the minutes of 6th September 2022.
4. To report any matters arising - for information only (clerk's report sent in advance of meeting).
5. To consider planning applications including those received after agenda set.

Available to view at <https://www.southnorfolkandbroadland.gov.uk/planning-applications/find-planning-application>

- a. BA/2022/0258/FUL – Response to amended plans regarding the alteration and extension at Barn Mead Cottages 1,2 and 3
 - b. 20221450 - Single storey side extension and other minor alterations to the rear fenestration (arrangement of windows) at Glenwood, 9 Westbourne Road
6. Finance

a. Payments Received		
T. Taylor	Overpayment of Salary (1 of 3 instalments)	£114.86
G. Robinson	Contribution to removal of Sycamore Tree	£400.00
M.Dann	Allotment Rent	£10.00
b. Payments Previously Agreed		
Becky Furr	Smart TV, Wall Mounted Bracket and 3 Year Care and Repair Package	£324.98
	Tea Urn for the Allotments	£255.57
Norfolk County Council	x2 Wig Wag School Flashing Signs (50/50 with NCC under parish partnership scheme)	£3527.00
c. Payments To Approve		
Wicksteed	Deposit towards play area renovation (TARMAc to reimburse the parish council once project commences 28.11.22)	£26,614

Westcotec	SAM2 Camera (50/50 with NCC under parish partnership scheme)	£3033.00
Becky Furr	Clerks Expenses	£42.00
Ashley Ads	Dog Fouling Signs	£72.00
Chris Knott	Allotment Insurance	£336.85
NPTS	The Essential Update Seminar (attended by Cllr Thackham)	£52.00
Fitzpatrick Woolmer	Weymarking Post for Gt Hautbois Common	£238.20
CAS Ltd	Parish Council Insurance	£828.32
Zoro	Gas Hose to Allotment Tea Urn	£32.99
d. Payments Agreed by Standing Order		
Becky Furr	Clerk's Salary – September	£1131.08
HMRC	PAYE Bill	£92.66
Norfolk Pension Fund	September's Contribution	£360.26
Plusnet	Clerk's Mobile Phone - September	£6.55
e. Payment Agreed between Clerk and Chairman (4.1 financial regulations)		
Executive Retail	Condolence Book	£39.94
Fitzpatrick Woolmer	Logo Artwork	£108.00

- f. To note Quarter 2 financial report
- g. To consider quotes for speed awareness signs designed by Coltishall Primary School
- h. To consider quotes for anti-climb paint for the MUGA
- i. To consider quotes for MUGA noise dampening work
- j. To consider quotes for Allotment Stock Fencing
- k. To consider quotes for Cricket Netting
- l. To consider quotes for commemorative plaque at the Community Orchard
- m. To consider quotes for post installation and annual play area inspection.
- n. To agree a working party to plan the financial budget for 2023-24.
7. To receive a report from Coltishall Village Hall and Recreation Ground (CVH&RG) and consider any recommendations made by the trustees.
8. To receive a report from Coltishall Allotment Association and consider any recommendations made by the allotment committee.
9. To receive an update regarding the play area renovation and agree to donate the rocking horse to Old Catton Parish Council
10. To consider providing a bin at Coltishall Station
11. To consider making an application to the NCC Parish Partnership Bid for 2023/24
12. To nominate a councillor to present the winners of the speed awareness signs at a celebration assembly at Coltishall Primary School
13. Correspondence
 - a. Email received from parishioner enquiring whether the speed limit from 30mph to 40mph near Abbey Court on Wroxham Road can be extended past the properties to make it safer.
14. To consider items for the next agenda.

The next parish council meeting will be held on Tuesday 1st November at 6.30pm at Coltishall Church Rooms, Rectory Road, Coltishall, NR12 7HP.

