



COLTISHALL PARISH COUNCIL

Clerk: Taila Taylor
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To members of the Parish Council

You are summoned to attend the Annual Meeting of Coltishall Parish Council on
Tuesday 3rd May 2022 at 7.30pm in Coltishall Church Rooms, Rectory Road, NR12 7HP.

Non-members, including the press and public are welcome to attend the meeting.

Taila Taylor - Clerk to the Parish Council
26th April 2022

AGENDA

1. Elections

- a. To elect the Chairman and receive declaration of acceptance of office
- b. To elect the Vice-Chairman and receive declaration of acceptance of office
- c. To consider co-option and receive declaration of acceptance of office

2. To receive apologies for absence

3. To receive declarations of pecuniary interest and consider any dispensation requests

4. Approval of minutes

- a. To approve the minutes of the meeting held on 15th March 2022
- b. To approve the minutes of the meeting held on 5th April 2022

5. To report any matters arising from the previous minutes - for information

6. Public forum

- a. To receive reports from District Cllr Jo Coplestone and County Cllr Fran Whymark
- b. Public participation

7. Planning matters

- a. To confirm applications agreed and responses made
- b. To consider planning applications listed and any received after agenda set
20220664 – Land at Seven Acres, Seven Acres Lane, Coltishall, NR12 7JZ. Variation of condition 2 of Planning Permission 20190352 to include garaging and changes to elevations and floor plans.

8. Financial matters

- a. Payments received:
Broadland District Council – Community Infrastructure Levy payment – £1,024.62
- b. Payments for approval:
National Allotment Society membership renewal – £66.00
- c. Previously agreed standing orders:
Taila Taylor – payroll May 2022 – £900.53
Norfolk Pension Fund – pension contribution May 2022 – £282.93
Plusnet – Clerks mobile April 2022 – £6.00
- d. Banking update

9. Meeting schedule

To receive and accept the meeting schedule for ordinary meetings for the municipal year 2022-2023

10. Document review

Data Protection Policy - for acceptance and approval

11. Coltishall Village Hall and Recreation Ground (CVH&RG)

To receive an update - for information

12. Allotments

To receive a report from Mr Oakes, Chairman of Coltishall Allotment Association and consider any recommendations made by the allotment committee

13. Playground and MUGA update - for information and consideration

14. Defibrillator quotes - for consideration

15. Church yard grass cutting - for consideration

16. SAM2 update - for information

17. Paddleboard business - for discussion

18. Correspondence - for information

19. Other meetings and training

- a. Meetings and training attended
- b. Future meetings and training

20. To report matters for inclusion on a future agenda

21. Date of next meeting

Tuesday 7th June at 6.30pm at Coltishall Church Rooms, Rectory Road, NR12 7HP