



# COLTISHALL PARISH COUNCIL

Parish Clerk: Becky Furr  
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Coltishall Parish Councillors are hereby summoned to attend the parish council meeting on **Tuesday 6<sup>th</sup> December 2022 at 6.30pm in Coltishall Church Rooms, Rectory Road, NR12 7HP.**  
Members of the public and press are welcome to attend.

*Becky Furr, Parish Clerk, 29.11.22*

## AGENDA

There will be an opportunity for public participation including district and county council comments, before the meeting begins.

1. To consider Apologies for Absence.
2. To receive Declarations of Interests and Requests for Dispensations about items on this agenda.
3. To agree the minutes of 1<sup>st</sup> November 2022.
4. To report any matters arising - for information only (clerk's report sent in advance of meeting).
5. To consider planning applications including those received after agenda set.

Available to view at <https://www.southnorfolkandbroadland.gov.uk/planning-applications/find-planning-application>

- a. BA/2022/0419/LBC - Alterations and extensions to create a Spa Treatment Centre (amended scheme to previously approved BA/2022/0259/LBC at 1, 2 & 3 Barn Mead, Church Loke. Paper from resident sent in advance of meeting for consideration.
- b. 20221807 - Erection of a dwelling, Paddock Wood, 12 Gt Hautbois Road
- c. 20221881 - Demolition & replacement of cart shed to form garage & workshop with gym & home office at first floor at Hernes Farm, Frogge Lane.

### 6. Finance

a. Payments Received		
Saffron Community Foundation	Grant for Play Area Renovation	£5000.00
T. Taylor	Overpayment (settled)	£114.86
NCC Bacs	To be confirmed by NCC	335.00
HMRC	Credit from Land Registry Check VAT Claim Sept 2021 – Aug 2022	£1.00 £4549.35
b. Payments Previously Agreed		
Marmax Recycled Products	Bench	£476.40
Christmas Direct	Outdoor fairy lights	£343.98
d. Payments To Approve		
T. Taylor	Salary owed following 2022-23 National Salary Award implemented 1 <sup>st</sup> April 2022	£13.85
P. Croot (Tree Warden)	Apple Trees for Community Orchard	£24.00
P Williamson	TV Cabinet	£325.00

NPTS	Allotment Management Training	£48.00
R.Furr	Clerks Expenses	£59.58
e. Payments Agreed by Standing Order		
Becky Furr	Clerk's Salary – November including backpay following 2022-23 National Salary Award	£1384.35
HMRC	PAYE Bill April 2022 – June 2022	£393.71
	PAYE Bill November	£295.57
Norfolk Pension Fund	Pension backpay T.Taylor (April – June)	£80.35
	Pension backpay B. Furr (July – October)	£70.21
	November's Contribution	£382.00
Plusnet	Clerk's Mobile Phone – November	£6.55

7. To receive a report from Coltishall Village Hall and Recreation Ground (CVH&RG) and consider any recommendations made by the trustees.
8. To receive a report from Coltishall Allotment Association and consider any recommendations made by the allotment committee.
9. To receive an update regarding the B1150 Special Interest Group and consider any recommendations made by its members.
10. To receive an update on the Multi Use Games Area and Cricket Netting and consider any quotations received
11. To receive an update on supplying stock fencing at the allotments and consider any quotations received.
12. To receive an update on the temporary car park at the large recreation ground and consider quotes to lay grass reinforcement mesh.
13. To consider quotes to prune and fell conifers at the large recreation ground
14. To receive an update on the application for yellow lines on Wroxham Road under the Road Safety Community Fund.
15. To consider any grant applications received.
16. To consider upgrading the parish council website.
17. To consider joining the Norfolk ALC .gov.uk email pilot scheme (deadline 16.12.22).
18. To consider items for the next agenda.

The next parish council meeting will be held on Tuesday 3<sup>rd</sup> January 2023 at 6.30pm at Coltishall Church Rooms, Rectory Road, Coltishall, NR12 7HP.