



COLTISHALL PARISH COUNCIL

Clerk: Taila Taylor
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To members of the Parish Council

You are summoned to Coltishall Parish Council Meeting on
Tuesday 11th January 2022 at 6.30pm in Coltishall Church Rooms, Rectory Road, NR12 7HP.

To members of the Public

Members of the public and press are welcome to attend. Please note in law, members of the public are not allowed to speak when meetings of the Parish Council are in session except under Public Forum or by invite of the Chairman/Clerk, in which case a vote will be taken to suspend standing orders.

To all attending

This meeting is rescheduled from the postponed meeting that was due to take place on Tuesday 4th January 2022.

If you think you have symptoms of Covid 19 please stay at home and take a PCR test.

Taila Taylor - Clerk to the Parish Council

Published – 6th January 2022

AGENDA

1. Apologies for Absence
2. Declarations of Pecuniary Interest and Requests for Dispensations
3. To approve minutes of 7th December 2021.
4. To report any matters arising from the previous minutes (information only)
5. Public Forum
 - a. Reports from District and County Councillors – Cllr Jo Copplestone and Cllr Fran Whymark
 - b. Public Participation
6. Planning - To consider planning applications listed and any received after agenda set.
 - a. **20212267** 7 Kings Road, Coltishall NR12 7DX – Replace flat roof dormer with pitched roof.
 - b. **20212203** – 16 Rectory Road, Coltishall, NR12 7HL – Two storey side extension.
7. Finance
 - a. *Payments Received*
None
 - b. *Payments for Approval*

Wicksteed	Basket Swing Repairs	£804.00
BDC	Dog & Litter Bin Emptying	£569.40
Dr Stump	Football Ground Tree Work	£6000.00
Garden Guardian	Grass Cutting & Ground Maintenance	£6802.37
	Highway Grass Verge Cutting	£1444.02
 - c. *Previously agreed Standing Orders*

Taila Taylor	Payroll Dec 2021 & Jan 2022	£1342.91
HMRC		£192.71
Norfolk Pension Fund	Pension Contribution Dec 2021 & Jan 2022	£438.43
Plusnet	Clerk's Mobile (Dec)	£6.00
 - d. Catering expenses for the Covid Plaque Memorial Event – for consideration
8. **Coltishall Village Hall and Recreation Ground (CVH&RG)**
To receive report from Cllr Thackham – Trustee

9. Allotments

- a. To receive report from Mr Oakes - Chairman of Coltishall Allotment Association and consider any recommendations made by the allotment committee
- b. Replacement gate at Chapel Lane allotment entrance – for consideration

10. Other meetings and training

- a. Meetings and training attended
14.12.2021 – Flooding and Developing a Local Emergency Plan Webinar - JM
- b. Future meetings and training
10.01.2022 M.U.G.A Site Visit – RG and Cllr Copplestone
11th, 18th & 25th January – Induction for New Clerks (£80.00)
18.01.2022 & 8.02.2022 – Refresh your Agendas & Writing Professional Minutes (£36.00)

11. Speeding Pledge

12. Bluebells

13. Correspondence

- a. Correspondence regarding the footpath between A Piece of Cake and 8 The Maltings – for consideration
- b. Volunteering Opportunities – for consideration
- c. Nitrate Vulnerable Zone (NVZ) Notice – for information

14. To report matters for inclusion in a future agenda

15. Exclusion of Press and Public

To pass a resolution excluding the press and public from the meeting under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 given the sensitive nature of the business to be discussed.

16. Clerks Contract

Next meeting Tuesday 1st February at 6.30pm at Coltishall Church Rooms, Rectory Road, NR12 7HP