

# Coltishall Allotment Association Committee Meeting

Wednesday 7<sup>th</sup> July 2021 at 6.30pm

Held on the Cricket Field, Rectory Road

**Present:** Robert Oakes – Chairman, Sue Webb, Darren Dowthwaite, Lynda Alexander, Vicky Tovell – Committee Members, Lawrence Matthews, Barry Boddington – Members  
Richard Germany – Parish Council Chairman, Rebecca Furr – Parish Clerk.

**Apologies:** Theresa Dean

## 1. Election of Theresa and Barry

All committee members AGREED to elect Theresa and Barry to the allotment committee.

## 2. Cycling through the site

It was AGREED Darren will put up no cycling signs around the site.

## 3. Dog fouling

There have been further reports of dogs fouling on plots. It was AGREED Darren will put up signs reminding people to keep their dogs on a lead and stick to the footpath. The Parish Council will arrange the removal of the no dog's sign.

## 4. Rubbish being dumped in hedges

It was AGREED Vicky will send a generic email to members regarding the rules about dumping of rubbish and bringing trade waste onto plots. This will also include some advice about how to make the most of waste for allotment composting.

## 5. Cultivation / Safety Report

Plots have been identified by the committee where there are cultivation issues. These were reported at the meeting and have been recorded in the log book. It was AGREED that in the first instance of cultivation issues the committee will try to offer support and advice and help members resolve issues affecting their ability to cultivate. However, where matters have not been successfully resolved this way, it was AGREED the committee will report this to the parish council to consider further action including warning letters and notice to quit. (Clerk has noted plots discussed).

## 6. Inappropriate tree planting

It was AGREED the committee will contact plot holders where inappropriate trees have been planted and need to be replanted or removed.

The committee discussed having “working parties” in the future to support members who may be struggling with projects on their plots or to keep the allotment site well maintained.

## 7. Seed Catalogue

Sue is exploring whether members are eligible for a seed discount from Kings Seeds and will report back at a later date. If this is possible further communication will be sent to all members.

**8. Communal Area**

The committee discussed possible options for a communal area with seating. Richard AGREED to find out whether CVH&RC will donate a wooden shed. This could be used for storing equipment for members to use, a first aid kit, seed catalogue etc.

**9. Get together / Christmas Do**

It was AGREED to wait till later in the year to make arrangements due to the uncertainty of Covid.

**10. AOB**

None