

COLTISHALL PARISH COUNCIL

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Minutes of the Parish Council Meeting held at the Church Rooms on Tuesday 7th January 2020 at 6.30pm

Present: James Matthews (JM), Doreen Snelling (DS), Michael Spinks (MS), Nicola Chaney (NC), John Haschak (JH), Michelle Thackham (MT), Jo Copplestone BDC (JC), Suzanne Hall (Clerk, SH), and 2 parishioners.

1. Resignation and Apologies for absence

It was noted that Campbell Jones (CJ) has resigned. The Councillors wish to thank him for all he has done.

Apologies were received and accepted from Richard Germany (RG) and Brian Getley (BGet)

2. Declarations of pecuniary interest in items on the agenda

None

3. Minutes of previous meeting 10 December 2019

Minutes were signed as a true and accurate record.

4. Matters arising from the meeting (for information only)

None

Open Forum

5. To receive reports from district and county councillors

See summary of report from Jo Copplestone at the end of the minutes. JC also reported that Martin Wilby (NCC) will be doing an assessment during January/February of the B1150 crossing at Ling Way following a speedwatch session and further concerns raised by parents. The Clerk asked if steps could be provided from Rectory Road onto the BVR as this could be used as a B1150 underpass. The Clerk to email BDC. Also £250 of Jo's grant will go to the Good Neighbours.

6. Public Participation

- A Parishioner advised they have emailed BDC about access onto the BVR from Rectory Road as they consider the unofficial access to be dangerous. They also suggested Crocus homes may be able to help as the land could belong to them.

7. Police Report

- November – 5 reported crimes – 3 criminal damage, 1 Anti-Social Behaviour, 1 Violence

8. Highways/SAM2/Speedwatch

Speedwatch – Report from JC and Mr Jones. Mr Jones has taken over the role of speedwatch co-ordinator. The number of volunteers has dropped off so we start 2020 with just two teams of three. If the 2 potential new volunteers in Horstead are accepted we should have enough volunteers to make up three teams of three volunteers in each. Anyone interested in being involved should contact Mr Jones.

SAM2 – this returns to Coltishall on Wednesday and will be sited in the same places as last year. MT and JH to talk to Mr Jones about looking after the SAM2 for Coltishall.

Main Meeting

9. To report on planning applications

- **20191893 – Land at seven acres**, seven acres Lane, Coltishall – Approval of details Reserved by Conditions 4 (Levels), 10 (Landscaping Scheme), 11 (Archaeological Written

10. Finance report

(1) The following payments were received prior to the meeting

NCC – highways grass contract £1,260.11

(2) The following payments were approved at the meeting

NPTS – Data Protection Training for NC £32.00

Clerks Q3 expenses £85.39

Church Rooms – room hire for monthly meetings for 2020 £156.00

Proposed JH, seconded NC and **APPROVED**

(3) Previously agreed Standing Orders and other payments

Payroll for December 2019 £854.20

11. Clerk vacancy – JC reported that there have been two applicants and one other enquiry to date. Once the closing date of 20 January is reached, JC and two councillors will look at the applications and set up interviews.

12. CAST

- DS reported that a parishioner who is a gas engineer has kindly fixed the boiler FOC and going forward has offered to service it FOC. The Parish Council give their thanks.
- MT advised that she will be applying to Tarmac for a grant. The closing date is March. BGet and RG will help her with the required quotes.
- BGet reported that CCTV footage of the vandalism has been passed to the police and will be chased up.

13. Playground

- Mr Kirkham continues to carry out regular playground inspections.
- The MUGA fence extension was carried out in December. The panel insulation will be completed when the weather improves.
- The rocking horse will be inspected and potentially repaired tomorrow.

14. Crocus Contractors - Rectory Road development – meeting with the Parish Council arranged for 21st January with a date being set for a public meeting.

15. Correspondence

- **Paterson Lodge** - JH has set up a meeting with them on 15th January.
- **Village assets** – No update
- **VE Day 2020** – NC advised she is waiting for a response from the school. The WI would like to be involved – details to be decided.
- **Trees** – The village tree wardens have raised concerns about BDC's response to trees being felled by Westbourne Road – JC reported that there wasn't enough time for BDC to respond and the owner wasn't contactable. It was also reported that the trees were causing building subsidence.
- **EDP** – The EDP contacted the clerk regarding the increased traffic through the village since the opening of the Broadland Northway. The Clerk provided SAM2 data from Norwich Road, Horstead.

16. Other meetings and Training

Meetings and training attended

None

Future meetings and training

SNAP – 9 January – volunteer needed for the April meeting

VE 75th Anniversary Planning Meeting – 13 January – NC & RG

Paterson Lodge – 15 January - JH

Chairpersons Networking event – 16 January – JM
Crocus housing – 21 January – all councillors invited
GNLP consultation – 22 January – NC & RG
GDPR training – 6 February – NC

17. Any other business

MS reported that there is still a pothole by the Frogge Lane bridge. He also asked for a no dog fouling sign to be put on the February agenda for consideration.

The next meeting will be on **Tuesday 11 February 2020 at 6.30pm** in the Church Rooms.

Summary of District and County Councillors Reports

JC reported – awaiting copy of report

DRAFT