



# COLTISHALL PARISH COUNCIL

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## Minutes of Coltishall Parish Council Meeting held on Tuesday 4<sup>th</sup> July 2023 at 6.30pm in Coltishall Church Rooms

### Present

Chair: Richard Germany  
Councillors: Nicola Chaney, Doreen Snelling and Michael Spinks  
District Councillor: Jo Copplestone  
Also Becky Furr – Parish Clerk, Robert Oakes - Coltishall Allotment Association Chairman and ten parishioners.

### Public Forum

A parishioner raised their concerns about 4 issues, including the Norse contract to lock and unlock the MUGA, a steel toilet unit for the bowls club, the donation to the church clock and Crocus Homes using the large recreation field.

Cllr Copplestone provided an update on district matters and invited the parish council to attend the next Safer Neighbourhood Action Meeting at Aylsham Pavilion in 17<sup>th</sup> July at 6pm.

The clerk read out a report from Cllr Whymark regarding county matters. Please see both reports at the end of these minutes.

### Main Meeting

#### 1. Apologies for Absence

Apologies were ACCEPTED from Cllr Haschak, Cllr Thackham and County Councillor Whymark.

#### 2. Declarations of Interests and Requests for Dispensations about items on this agenda

Cllr Snelling and Spinks are trustees of Coltishall Village Hall and Recreation Ground charity.

#### 3. Minutes of 6<sup>th</sup> June 2023

These were APPROVED as a true and accurate record and signed by the chair.

#### 4. Matters Arising

The clerk's report was sent in advance of the meeting.

#### 5. Planning Applications

5a. To consider the phase 2 final layout plans received from Crocus Homes for 25 dwellings on Rectory Road (pre application stage) and any other planning applications received after agenda set.

*It was AGREED to suspend standing orders. Cllr Copplestone advised that Phase 1 exceeded the landside and it was unclear for the final layout plans whether Phase 2 also exceeded the landside. Standing orders reinstated.* It was AGREED to ask for clarification regarding the scale of the development to check Phase 2 does not exceed land beyond COL2 as identified in the Greater Norwich Local Plan and why the access to the track between the development and football plan was left accessible. It was recommended Crocus add more greenery as part of their application and provide a copy of their traffic management plan for the parish council's consideration.

5b. To consider Crocus Homes utilising the car park at the large recreation ground to reduce congestion of site traffic when the development on Rectory Road begins. It was AGREED Crocus Homes will NOT be able to use the large recreation ground because it is already used by families for the school run and the grass reinforcement mesh laid temporary is not for regular, heavy use.

## 6. Finance

<b>a. Payments Received - NOTED</b>		
None		
<b>b. Payments APPROVED</b>		
Norse	Lock/Unlock MUGA in May 2023	£595.20
NCC NPLAW	Legal work re. CVH&RG	£289.56
B.Furr	Clerks Expenses	£76.00
<b>c. Payments Agreed by Standing Order and NOTED</b>		
Becky Furr	Clerk's Salary – June	£1166.18
HMRC	Tax - June	£169.04
Norfolk Pension Fund	June's Contribution	£385.55
Plusnet	Clerk's Mobile Phone – June	£7.49

**d.** Quarter 1 financial report for 2023/24 was REVIEWED and NOTED.

**e.** It was AGREED to delegate authority to the clerk to make payments allocated in the budget or previously approved during August 2023 as there is no parish council meeting.

### 7. Coltishall Allotment Association

Mr Oakes reported that the committee will be taking photos of plots before they are allocated so there is a visual record of what the plot looked like when it is taken by a new tenant. This will help evidence the condition plots should be left in when a tenant terminates their plot. The parish council AGREED with the health and safety and cultivation report distributed with the following amendments, Plot 68b will not be sent a letter and Plot 39 and 40 will be sent a first warning letter based on historical occasions of non-cultivation.

### 8. Multi Use Games Area

Two quotes were considered from Timotay and Wicksteed in relation to MUGA sound dampening, replacement netting, surface pressure washing, play area fencing and self-closing gate and cricket netting. The quote from Timotay was APPROVED.

### 9. St John's The Baptist Church Clock

It was AGREED to pay £2140 + VAT towards the reparation of the church clock which includes the manufacture and installation of two pinions. The clerk explained that the Diocese of Norwich never responded to the letter asking for a financial contribution.

### 10. Private Conservation Project

The clerk provided information and photos of a private conservation project that is being carried out on land off Belaugh Green Lane. This was NOTED and SUPPORTED by the parish council due to its environmental benefits and involvement with the community.

### 11. Village Hall Windows

Three quotations to replace four of the windows at Coltishall Village Hall/Pre School were considered. The quote from Eco Anglia was APPROVED.

### 12. Hedge and Tree Work

A quote from an existing contractor to carry out the next phase of hedge and tree work at the large recreation ground was considered. It was AGREED to seek further quotes to consider at September's parish council meeting.

### 13. Highways

**a.** It was AGREED to suspend standing orders. A parishioner who lives on Anchor Street expressed their concerns about cars passing their property for safety and heritage reasons as it is sited right

*next to the Highways and is a grade II listed building. Also, they raised concerns about cars parking inconsiderately on the grass verge opposite to their property which means an emergency vehicle would have difficulty passing through. Standing orders were reinstated. It was AGREED to make a formal request to NCC Highways to paint double yellow lines on Anchor Street following a public consultation with residents about where they feel the yellow lines would be best placed if supported.*

- b. The clerk invited councillors to attend a virtual meeting on Wednesday 12<sup>th</sup> July with the NCC Highways Design Team and County Councillor Fran Whymark regarding where the yellow lines should be placed on Wroxham Road. Following this there will be a public consultation carried out by Highways with the residents this will affect.

#### **14.Grants**

A grant application from Coltishall Rainbows for equipment was considered but UNSUCCESSFUL. It was AGREED Coltishall Rainbows should apply to Cllr Coplestone for her members grant of £500 which is still available.

#### **15.Public Right of Way**

It was NOTED that Norfolk County Council decided not to make an order for a public right of way off Rectory Road (full report and map sent in advance of meeting). This was due to a lack of evidence that the route had been used for at least 20 years by parishioners.

#### **16.Groundsman / Caretaker**

It was AGREED to advertise the job specification for a self employed groundsman / caretaker in the Marlpit and Community Facebook page.

#### **17.Standing Orders**

This was reviewed and APPROVED.

#### **18.items for the next agenda**

None.

**Meeting closed at 7.46pm.**

The next parish council meeting will be held on **Tuesday 5<sup>th</sup> September 2023** at **6.30pm** at Coltishall Church Rooms, Rectory Road, Coltishall, NR12 7HP. There is no parish council meeting in August.

**District Councillor Jo Coppelstone reported** – The Council has endorsed the Broadland Health & Wellbeing Partnership’s ‘Health & Wellbeing Strategy’, the partnership is a place-based group led by Broadland District Council and jointly funded by the Council and the Integrated Care System. Since the Health & Care Act 2022 was published, it has become mandatory for local areas to have a Health & Wellbeing Strategy, to set out priorities for partners to deliver improved outcomes for the health & wellbeing of our residents.

The intention is to work dynamically cross sector, bringing together colleagues from County & District Councils, Health Services, wider voluntary, community & social enterprise partners. The vision is to give our residents equal opportunities to live healthier happier lives, promote good health and the wellbeing of communities, to address the wider determinants of poor health, tackle health inequalities and support people to live well in their own homes.

The new Strategy has three core themes:

**Mental Health & Wellbeing:** The state of a person’s mental health can influence every aspect of their life, therefore by helping someone to find a better way of managing their mental health, a more meaningful and positive impact can be had on their quality of life & wellbeing.

**Access & Prevention:** Access to health and wellbeing services is crucial to residents, the earlier they can access services the more likely it is to prevent the worsening of conditions. By addressing inequitable access to services such a doctor’s surgeries or tackling loneliness and isolation, residents can get the help when they need it.

**Resilient & Healthy Communities:** By supporting residents to be healthy & independent we can help be an active part of their community, and a strong healthy community is more able to help its own residents. This core theme seeks to build personal and community resilience.

My member grant is still available to help community groups in Coltishall & Horstead with financial support, please contact me for my details.

**County Councillor Fran Whymark reported** – The Summer Reading Challenge is about to commence for 4-11 year olds at local libraries. It’s free to take part and there will be presentation ceremony at the end of the summer holidays.

For 40-74 year olds the NHS is undertaking health checks (MOTs) to help us understand how we can improve our health and wellbeing. More information at [www.norfolk.gov.uk/nhscheck](http://www.norfolk.gov.uk/nhscheck) .

For all of us scams are part of day to day life unfortunately but I wanted to make you aware of two recent ones. Scam calls about Council Tax Refunds and emails about mortgages. We all need to be careful but particularly our less able residents. For more information go to NCC Trading Standards or search ‘Scams’.

**Highways** – the A11 will re-open in both directions (70 MPH) at the end of August. The three main projects to improve the A47 should now go ahead following the judicial review, this should make all of our lives easier when travelling around the outskirts of Norfolk.

- New dual carriageway and junctions between A47 Blofield and North Burlingham
- New dual carriageway and junctions between A47 North Tuddenham and Easton
- Redevelopment of Thickethorn junction (where A11 meets the A47 south of Norwich).

The judicial review challenged the decisions made by the Secretary of State for Transport to grant DCOs to three A47 road improvement schemes near Norwich. Among the main grounds for the legal challenges was how cumulative carbon is assessed by the government at a national level. This has been fundamentally rejected by the High Court on all grounds.

Next steps

We have been constrained in terms of the work we could undertake while awaiting the outcome of the judicial review. Now that we have this clarity, we are working with our contractor to establish a new timeline. Our intention is to deliver the three schemes as soon as possible.

Face-to-face public information events

We are continuing to hold face-to-face public information events to meet with our customers and stakeholders. Recently, we held an exhibition at the Royal Norfolk Show and feedback continues to show huge support for our schemes by the local communities. We have more events planned, where we will share our updated construction timelines and answer any questions our stakeholders may have. Our team will be at the following locations:

- Wednesday 26 July, 10am to 4pm at Norwich Camping and Leisure, 58 Yarmouth Road, Blofield, Norwich, NR13 4LQ
- Thursday 27 July, 10am to 4pm at Acle Coop, Norwich Road, Acle, Norwich, NR13 3BY
- Friday 28 July, 8am to 6pm at Castle Quarter Shopping Centre, (near Starbucks) 100 Castle Mall, Norwich NR1 3DD
- Monday 4 September, 10am to 5pm at Tesco, Kingston Road, Dereham NR19, 1WB
- Monday 11 September, 9am to 4pm at Tesco, Ipswich Road, Norwich, NR4 6DZ

Please join us at one of our events and help us to publicise these wider by sharing the attached poster where you can.

More information

Find out about our schemes and their benefits by visiting our scheme webpages.

- [www.nationalhighways.co.uk/A47blofield](http://www.nationalhighways.co.uk/A47blofield)
- [www.nationalhighways.co.uk/A47tuddenham](http://www.nationalhighways.co.uk/A47tuddenham)
- [www.nationalhighways.co.uk/A47thickthorn](http://www.nationalhighways.co.uk/A47thickthorn)