

# COLTISHALL PARISH COUNCIL

You are summoned to the Parish Council Meeting in the Church Rooms on Tuesday 12<sup>th</sup> February 2019 at 6.00 pm. This meeting is open to members of the public (but see below)

*Suzanne Hall*

Clerk to the Parish Council

6th February 2019

## **Public Participation**

In law, members of the public are not allowed to speak when meetings of the Parish Council are in session. The Council recognises, however, that members of the public may wish to make submissions related to items on the Agenda or raise concerns for discussion at a future meeting and will therefore permit them to do so briefly in the Open Forum. Once the Open Forum ends no further public participation will be allowed, unless specifically invited by the Chairman for a point of clarification, in which case a vote will be taken to suspend standing orders. (See Notes for the Public Attending Parish Council Meetings).

## AGENDA

1. To consider apologies for absence
2. To accept declarations of pecuniary interest in items on the agenda
3. To approve minutes of previous meeting 8<sup>th</sup> January 2019
4. Matters arising from the meeting (for information only)

### **Open Forum**

5. To receive reports from district and county councillors
6. Public Participation
7. Police Report
  - 3 crimes in December: 1 Ling Way – burglary, 1 violence Rectory Rd, 1 ASB Church St
8. Highways/SAM2/Speedwatch – if available

### **Main Meeting**

9. New Councillors (James, Graham and Brian)
10. MUGA update
11. Donations – Marlpit and PCC
12. Finance report, bank reconciliation, budget to date

#### **(1) Payments Received**

NCC Highways delegated verge cutting for 2018/19 £1215.39

#### **(2) Payments for Approval**

Church Room hire for 2019 £137.00

Church Rooms hire for tree warden meeting £11.00

Target Trees – Allotment Hedge £2,700.00

URM bottle bank emptying £14.40

Tree Warden Network – membership donation £25.00

Marlpit donation £600.00

PCC donation £1,000.00

#### **(3) Previously agreed Standing Orders**

Payroll for January 2019 £889.41

To **agree** payments to be made in accordance with the Budget

13. Planning applications

- 20181771 – 18 High Street (Scrumptious Buns) – change of use from A3 (Tearoom) to A5 (Hot Food Takeaway)

**Any applications received after agenda set**

14. CAST

- CCTV
- update from Mrs Snelling

15. Correspondence:

- Bus shelter
- Safety of pedestrians on Wroxham Road

16. Playground inspections – Report from Mr Kirkham

17. Other meetings and training

**Meetings and training attended**

Broadland Tree Warden Network – B Musson – 23 January

**Future meetings and training**

NALC Spring Conference – clerk - 14 March (approval needed)

Broads Parish Forum – BM & CJ – 20 March

Clerks network – Clerk – 21 March

Managing social media – clerk – 26 March

9<sup>th</sup> April 6pm Parish Council Meeting followed at 7pm by Annual Parish Meeting

18. Any other business – to report matters for inclusion in a future agenda, or matters that require no decision from the parish council – March meeting bottle bank & green bin at village hall

The next meeting will be on 12th March at 6.00pm in the Church Rooms, Rectory Road, Coltishall.  
All parishioners welcome