



# COLTISHALL PARISH COUNCIL

Parish Clerk: Becky Furr  
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Coltishall Parish Councillors are hereby summoned to attend the parish council meeting on **Tuesday 3<sup>rd</sup> October 2023 at 6.30pm in Coltishall Church Rooms, Rectory Road, NR12 7HP.**  
Members of the public and press are welcome to attend.

*Becky Furr, Parish Clerk, 26.09.23*

## AGENDA

There will be an opportunity for public participation including district and county council comments, before the meeting begins.

1. To consider apologies for absence.
2. To receive declarations of interests and requests for dispensations about items on this agenda.
3. To agree the minutes of 5<sup>th</sup> September 2023.
4. To report any matters arising - for information only (clerk's report sent in advance of meeting).
5. To consider the following planning applications and any applications received after the agenda is published. Associated documents are available online at  
<https://info.southnorfolkandbroadland.gov.uk/online-applications>  
<https://www.broads-authority.gov.uk/planning/application-search>  
BA/2023/0269/FUL – Change of use of land to overflow parking area including revised parking plan. The Norfolk Mead Hotel, Church Loke, Coltishall.

### 6. Finance

a. Payments Received - NONE		
b. Payments Previously Agreed		
Eco Anglia	Windows for Village Hall & Pre School	£3324.00
Timotay	Deposit for MUGA work	£6141.20
c. Payments to Approve		
RG Services	Hedge Cutting at Football Field	£650.00
Norse	MUGA Lock Up/Unlock for August	£595.20
B. Furr	Clerks Expenses including annual wix fees for parish council website	£252.49
NPLAW	Fees for August	£15.24
BHIB	Parish Council Annual Insurance	£876.63
Chris Knott	Allotment Insurance Renewal	£336.85
Payments Agreed by Standing Order		
Becky Furr	Clerk's Salary – September (note this includes increment from Scale 28 to 29 since 25 <sup>th</sup> July 23 following one year's employment).	£1202.88
HMRC	Tax - September	£169.04

Norfolk Pension Fund	September's Contribution (including increment)	£402.59
Plusnet	Clerk's Mobile Phone – September	£7.49

- b. To note the financial report for Quarter 2.
- 7. Coltishall Allotment Association
  - a. To hear an update from the committee chair and to consider any actions raised by the committee.
  - b. To approve the annual allotment insurance renewal commencing 20<sup>th</sup> October 2023.
- 8. Coltishall Village Hall and Recreation Ground Charity (CVH&RC)
  - a. To hear an update and to consider any necessary action with regards to the following:
    - b. Cricket Pavilion Renovation
    - c. Football Pavilion Fire Door and Internal Push Pads
    - d. Toilet Facilities at the Bowls Green
- 9. Highways
  - a. To hear an update and to consider any necessary action with regards to the following:
    - b. Anchor Street Public Consultation regarding Yellow Lines
- 10. To agree the management plan of the Community Orchard.
- 11. To consider holding community events
  - a. Christmas Carols Around the Tree at St John the Baptist Church – 9<sup>th</sup> or 16<sup>th</sup> December 2023
  - b. 80<sup>th</sup> Anniversary of D Day – 6<sup>th</sup> June 2024
- 12. To consider a grant application to house a defibrillator outside the King's Head Pub.
- 13. To approve the self-employed contractor's agreement with Clifford Moate for caretaker/groundsman services.
- 14. To consider items for the next agenda.

The next parish council meeting will be held on **Tuesday 7<sup>th</sup> November 2023** at **6.30pm** at Coltishall Church Rooms, Rectory Road, Coltishall, NR12 7HP.