

# **COLTISHALL PARISH COUNCIL**

## **Minutes of the Parish Council meeting held at the Lounge 11<sup>th</sup> May 2015**

**Present:** Robert Watson, Mike Warren, Penny Loiez, Keith Childerhuse, John Harding, Michael Spinks, Mark Rischmiller Doreen Snelling. PC Shepherd, Alan Mallett, Danny Whitehouse and five parishioners.

**Safety notices were read out.**

**Danny Whitehouse was welcomed to the meeting**

### **1 Election of Chairman and witness the acceptance of office:**

Robert Watson was proposed by Mike Warren, seconded by Penny Loiez, all agreed. Robert was duly elected for the next year but would not stand thereafter. He wished the clerk, who is unwell, a speedy recovery.

### **2 To consider apologies:**

The clerk Barbara Elvy presented her apologies due to illness.

### **3 Election of Vice-Chairman and parish representatives:**

Vice chairman, Robert proposed Mike Warren, Allotments Michael Spinks, Highways, John Harding Footpaths John Harding, Planning Doreen Snelling, John Harding, Michael Spinks, Mark Rischmiller, Charity Doreen Snelling, Michael Spinks, Police, Mike Warren, Coltishall Liaison Group, Keith Childerhuse, Parish Accounts Verifier, Robert Watson. Compliance officer Penny Loiez, Internal Auditor Paul Austen, External Auditor Mazar, Tree Warden, Michael Spinks. All agreed.

### **4 To Co-opt Mike Kirkham to Parish Council:**

Mike Kirkham was proposed by Robert Watson, seconded by Keith Childerhuse, all agreed and was duly elected.

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### **5 To accept declarations of interest in items on the agenda**

Doreen Snelling and Michael Spinks declared an interest in the Charity.

### **6 To approve the minutes of March 2<sup>nd</sup> 2015**

The minutes were approved. Proposed Doreen Snelling, seconded Mark Rischmiller, all agreed.

### **7 Matters arising from the minutes (for information only)**

Doreen Snelling confirmed that Chinese lanterns were now banned from both fields.

### **8 To receive reports from district and county councillors**

Alan Mallett was delighted to have been re-elected to serve Coltishall.. He has been in the post for 15 years. He reported that it was good to see that 3 out of the 4 candidates lived in the village. The turn out was just over 80%.

### **9 Police report and Speedwatch**

Pc Shepherd reported that over the past year the Police received 234 incidents of which 40 crimes emanated from the reports with only 5 were detected.

The Safer Neighbourhood Action Panel (SNAP) holds quarterly meetings at Aylsham and centred around Speeding Vehicles and Anti-Social Behaviour (ASB).

The SNT have regularly visited Coltishall Primary School with various exercises. They also had

monthly meetings with Wherry Housing Association, dealing with neighbourhood issues.

The SNAP priority for the next 3 months is ASB.

Under-age drinking and smoking had been reported and the SNT works with various authorities.

The SNT thanked the Licensees within Coltishall for the way the pubs are managed.

### **Speedwatch**

Mike Warren reported that there was a lack of volunteers. Over the last year there were 24 offenders with Wroxham road and North Walsham road having the highestst recordings.

### **10 Danny Whitehouse, MAP Youth worker**

Standing orders were suspended welcome Danny. He explained that he works with youngsters and Parish Councils. Penny from the Youth Forum was the link between the two. The four young attendees from the Forum then gave a report.

**Mia:** Thanked the PC for the MUGA. She would like the young and old to work together i.e.: to play Outdoor Bowls and Short Mat Bowls.

**Kathrn:** There would be respect for the use of the MUGA and if any vandalism occurred it would be reported to the Police.

**Ethan:** The youngsters were thrilled with the MUGA and it would bring the young together.

**Pierre:** The soil from the tennis courts has been spread along the edge of the field.

Pierre would like to plant flowers and possibly fruit etc. and anything spare to come from the allotment holders.

Robert thanked the youngsters for their excellent report and it was hoped that they would attend further meetings as the younger representatives.

### **11 Simon Briggs, Norfolk Highways re Traffic management, application for double yellow lines at Rectory Road, Sanders bus service route HGV's in White Lion Road**

Simon was unable to attend. There is a Consultation out re: double yellow lines at the bottom of Rectory Road and along St. John's Close, replacing the zig zag lines and either side of the junction with Rectory Road. However the junction of Westbourne Road/Rectory Road has not been addressed which would see the bus service being re-instated. Highways would be contacted to see if this area would be considered. The owners of trees with overhanging branches had been contacted.

Doreen Snelling would like it to be recorded that the Clerk pursued this matter to the highest degree for action and that the public were appreciative of this and passed on their thanks to Barbara and the Parish Council.

### **12 To consider correspondence received**

1 A letter from the diocese of Norwich has advised that Hautbois Church has been sold to the Guides. The Councillors were relieved to hear that it would not be sold for housing.

2 A letter form Buxton PC was read out expressing that they were not happy with the presentation of the officers mess plans and would not attend any further meetings. Keith Childerhouse did attend and thought it was a good presentation. Although the area affects Buxton, it was pointed out that the traffic generated would mostly come through Coltishall

### **13 Finance**

a) The Annual Audit Commission return. Approved, proposed Keith Childerhouse, seconded Michael Spinks, all agreed.

b) Finance report.

c) Power of Competence. It was confirmed, all agreed. The council is elected, quorate and the clerk qualified.

ci) d) To agree payments.

cii) 1) Internal Auditor fee. £30.78

2) Tree warden expenses. £40.00 Proposed Doreen Snelling, seconded Mark Rischmiller, all agreed.

#### **14 To report on games area construction, and consider path at additional £2816.00**

The work on the Muga would be finished by the middle of next week and would be ready for play in 8 weeks time.

A grant from BDC of £5,000 had been approved. A Proposal for the path to be paid for from contingency funds until the grant money came through, by Keith Childerhouse, seconded Mark Ricshmillier, all agreed. The field will be rolled and restored by the contractors. The benches on the field need to be replaced. Costings will be sought.

#### **15 To consider funding for PSCO**

Horstead Parish Council were consulted about shared funding but declined. It was suggested to seek other near parishes.

#### **16 Planning**

There were no objections to the following

Application no 20150532

Sub-division of Plot & Erection of Dwelling(outline)

Ling House, Ling Common, Coltishall

Application no BA2015/0010/TCA

Tree works

Anchor House,18 Anchor Street, Coltishall

Application no BA/2015/0011/TCA

Tree works

Burebank House, 4 Anchor Street, Coltishall

Application no BA/0014

Tree works

High House, 43 Wroxham road, Coltishall

Application no 20150488

Proposed Conversion of Agricultural Building to a Single Residential Dwelling with New Detached Outbuilding for Storage with Live in worker Accommodation

The Stables, 4 Frogge Lane, Great Hautbois,Coltishall

No objection but there are concerns of heavy traffic on very narrow roads with large vehicles to and from the proposed site.

#### **17 Any other business**

Michael had received complaints about the siting of the life belt at Hautbois Common. It was agreed to look at other suitable sites.

Mike queried the location of the old notice board from the Post Office. Investigations will be made for the whereabouts of the sign.

John asked for an update on the village sign. The WI would be contacted for further information.

As our local PCSO Laura Munro-Oakley would be leaving her post soon to take up a career in teaching, it was suggested that a gift would be a nice way to thank Laura for her excellent work in the community, becoming a friend, and very well respected.

#### **18 Public Participation Pursuant to Standing order 58**

Mr Savory informed the council that the sign on the Wroxham road appeared to be on at all times.

Minutes taken by Doreen Snelling in the absence of the clerk.

**Meeting closed at 9.20pm. Next meeting is on Monday 6<sup>th</sup> July 2015 in the Village hall Lounge at 7.30pm.**