

COLTISHALL PARISH COUNCIL

Minutes of the Parish Council Meeting held at the Village Hall Lounge on Monday 6th March 2017

Present

Penny Loiez, Michael Spinks, Doreen Snelling, Mark Rischmiller, Mike Kirkham, June Lillingstone, Amanda Taylor-Pope, County Councillor Tom Garrod, and 15 parishioners.

Safety notices were read out.

1. Apologies

Trevor Goddard, District Councillor Alan Mallett.

2. Declarations of interest in items on the agenda

Doreen Snelling and Michael Spinks declared interests in items 10 and 16 – Playschool, Village Hall Charity, Amanda Taylor-Pope and June Lillingstone in item 8.

3. Minutes of the Parish Council Meeting 9th January 2017

Accepted as a true record and signed by Penny Loiez as Chairman .

4. Matters arising from the minutes, not on the agenda

Item 4 - Doreen Snelling reported that the overhanging branches at Westbourne Road had not yet been cut back. June Lillingstone is to chase up Highways again. Item 19 – Doreen Snelling reported that Highways will not repair or replace the bus timetable board at Rectory Road as they do not consider it viable.

5. Applications to join the Council

Bob Grindrod and Bill Musson had applied to be Councillors. They had supplied letters of introduction, which had been circulated. Councillors **approved** their applications, proposed Mark Rischmiller, seconded Mike Kirkham, unanimous. They were invited to take their places on the Council.

6. Reports from County Councillor Tom Garrod

Tom Garrod welcomed Bob Grindrod and Bill Musson to the Council. He advised that Norfolk County Council had approved an increase in taxation of 4.8% for next year, council tax to be 3% specifically for social care and 1.8% for general Council Tax. He considered the sum allocated to social care to be inadequate; last year's allocation was £200m so this increase is a small improvement for social care, especially for the elderly and learning disabled. He hoped the national budget would give more funding to local councils nationally.

7. Police

Amanda Taylor-Pope presented Greig Shepherd's report which indicated that there have been no further thefts from motor vehicles. The offender is staying in a mental health establishment. The break-in at the Londis store is still subject to investigation with similar crimes occurring elsewhere in the county. PCSO Bill Kerr is unwell at present and likely to be off work for a couple of months. The Council wished him a speedy recovery. PC Greig Shepherd is covering the area on his own. The crash on Rectory Road is still under investigation.

8. Highways

The yellow lines along Wroxham Road have been reinstated from the Post Office towards the village centre, but not completed. June Lillingstone had contacted Highways but had no reply. The leaves have been cleared. A raised drain cover and flooding on Wroxham Road by Dairy Farm was reported. June Lillingstone will report a pot-hole on Frogge Lane beyond the bridge, and raised iron-work on the North Walsham Road opposite Westbourne Road, where the road surface is breaking up forming a

pot-hole. The water leak by the petrol station is causing problems for traffic, pedestrians and bus users. Tom Garrod will follow up progress.

Standing orders were suspended. The Council had received no correspondence from parishioners about the parking restrictions at Bakery Court. The service road is a vehicular right of way in the ownership of Bakery Court residents. An application has been lodged with Broadland DC to stop up the entrance nearest Mr Jordan's house. Mr Tovell said that it is unclear where the restriction begins and ends. Amanda Taylor-Pope advised that the road will be hard-surfaced and adequately marked. Vernon Bunn was concerned that the other access roads would be blocked, and was assured they will not. Keith Owen noted that the restrictions will reduce parking in the village. Wendy Sparrow felt the lack of prior notice and subsequent parking fines issued was appalling, and contrary to the way the village has always worked. The validity of the sign on the War Memorial grass was questioned; it is on the portion owned by Bakery Court, but was deemed to be disrespectful to those who gave their lives in the War. Standing Orders resumed.

9. Benches

The benches on the cricket field are not considered to be repairable and should be removed. It was agreed by Doreen Snelling and Michael Spinks that they will be removed by May. Mark Rischmiller had given catalogues to Michael Spinks to source replacements.

10. Pre-school

Trudy Hubbard-Fines thanked the Council for its donation towards the fencing. Pre-school staff proposed that the door in the lounge area would be better for access to the field than a new doorway and ramp in the Hall, but Charity Trustees did not agree. They have concerns that any function held in the lounge would be distracted by children using the lounge door, restricting potential bookings of the lounge. Trudy Hubbard-Fines suggested that a compromise could be found, where children would not use the door if a function would be adversely affected. A meeting is to be convened between Trustees, Pre-school staff and one or two councillors.

11. Phone mast

The draft agreement had been carefully re-read and further advice taken which indicated that the potential value of the lease may be far higher than the premium offered by Shared Access, an annual rental fee would be more beneficial, and that certain clauses in the agreement were weighted in favour of Shared Access. A list of questions had been sent to Ratio Law outlining our concerns, and replies received. They will be considered, and a telecoms surveyor will be asked to evaluate the site. Bob Grindrod was appointed to undertake negotiations and discussions.

12. Outdoor gym equipment

Installation was completed on 1st March to Mark Rischmiller and Michael Spinks' satisfaction. It is already proving very popular, being used by teenagers and adults of all ages.

13. Tree survey

As a tree survey is now due, councillors **agreed** that David Gillett should be commissioned to undertake a survey in conjunction with one of our Tree Wardens.

14. NALC/Norfolk PTS

The clerk reported that Norfolk ALC was currently not in operation, with support apparently provided by Suffolk ALC. The clerk had contacted both Suffolk ALC and the National ALC for guidance on phone masts, but had received no response from either. Norfolk PTS is primarily a training service, run by three long-time clerks. They are well-versed in Local Government law and procedure, but cannot advise on matters of national interest such as phone masts. There is concern that resigning from NALC might not be advisable, although membership of Norfolk PTS will be beneficial for local matters and for the discounts given on training courses. It was **agreed** to join Norfolk PTS, proposed Amanda Taylor-Pope, seconded June Lillingstone, unanimous.

15. Correspondence

1. Thanks from Age UK for the donation
2. Historic England had confirmed that the War Memorial has been added to the list of Buildings of

- Special Architectural or Historic Interest, Grade II
3. Coltishall PCC had requested a donation towards grass cutting. It was proposed that the donation be increased this year to £1100.00, **unanimous**.
 4. Bill Musson and a group of parishioners undertake regular litter-picking with equipment supplied by CPRE, gathering some 12-15 bags each time. This equipment must now be returned, so he asked if the council would fund equipment which he would retain, and which would be available for other village groups to borrow. Ten sets would cost circa £120. Penny Loiez **proposed** the donation, Mark Rischmiller **seconded, unanimous**.
 5. UK Power thanked the council for distributing leaflets and putting up posters to promote its Priority Services Register which aims to identify vulnerable people in the community who would be contacted in the event of a power failure. Joan Milligan had distributed leaflets at the Lunch Club, and the Good Neighbour Scheme had identified other vulnerable residents. UK Power would be happy to send representatives to help with an event day, or door-to-door calling. Bob Grindrod will speak to Julie Douglass to discuss the offer.
 6. Norfolk Accident Rescue Service had requested a donation. Councillors decided that the policy of support for local causes only should hold. No donation will be made.

16. Finance

Financial report.

Copies of the current budget to date and bank reconciliation had been sent to all councillors, and were **accepted**.

Payments since last meeting

J B Elvy Salary January	484.70
URM	18.00
URM	10.80

Receipts since last meeting

Norfolk County Council recycling	68.49
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Bank accounts as at 6th March 2017

Current account	27517.27
Deposit account	12690.04
Total at bank	40207.31
Outstanding cheques	NIL
Total	40207.31

Payments due this meeting

J B Elvy – salary February	484.90
J B Elvy – expenses January-February	227.80
Caloo – outdoor gym equipment	8394.00
Coltishall PCC – churchyard grass	1100.00
Coltishall VH&RG Charity – hall hire	80.00
Mark Rischmiller – padlocks and bolts	15.39
Total	10302.09

Allotments invoice due for hall hire 2016-17 £10.00.

Payments **unanimously** approved. It was noted that the clerk wished to opt out of the Government Pension Scheme.

Doreen Snelling advised that the Charity accounts were almost complete, with one invoice outstanding and some year-end work to finish. It will then be possible to identify football-related costs separate from Village Hall costs. A problem with the electricity meters is being addressed.

17.Planning

There were no objections to :

Application 20162183. Appletree Cottage, 21 The Hill, all matters reserved for one detached self-build dwelling.

Application 20162118. 41 Church Street. One illuminated hanging sign.

Application 20160168. Bridge House, 1 High Street. Two external illuminated banner advertisements.

Application 20170159. The Old House, 15 Church Street. Removal of cement render from garden wall, wall to be rebuilt using reclaimed bricks to match existing. Lime render to north exterior walls.

Application NOBA/2017/0048/TCAA. The Limes, 12 Wroxham Road. Fell and replace holly, elder, leylandii. Reduce sycamore to 10 feet.

Application BA/2017/0032/CU. 4 Barn Mead, Church Loke. Change of use to Class C1. Alterations to north and south elevations.

In circulation : Application 20170259. Land opposite Red Lion PH. Alterations to access.

Broadland DC had received 21 letters about the proposed new development, together with the minutes of the Public Meeting and the response from the council's planning working party. Peter Croot had written to Keith Simpson MP objecting to the development, which was passed to Broadland DC. They advised that it is still an undetermined application and the comments were noted. Mr Kirby, Chief Executive of BDC, confirmed that discussions are ongoing regarding the adequacy of the surrounding roads, and improvements to be made if planning permission is to be granted. It appears that Highways employees were on site last week. Tom Garrod and Penny Loiez had met with the new Highways Engineer Jon Winnett last week to discuss parishioners' objections. The challenge is to persuade Highways to work with the parish to address adequately the safety issues around this application.

Mrs Mardon had objected to the advertising signs at the petrol station; Broadland DC is aware of it and may contact the clerk.

18.Dog bin

The bin is not yet installed. The clerk to chase Jeremy Hall again.

19. Any other business

The Allotments Chairman Steve Ambrose has recently returned home after a lengthy spell in hospital, so has decided to stand down as Chairman. Mavis Ambrose will also stand down as Vice-Chairman, although both intend to remain on the Committee. Michael Ramone has offered to take over as Chairman. He will be proposed at the next Allotments meeting. The Allotments Committee proposed that rents for this year should remain at £12 p.a.

Bill Musson requested that the council should support CPRE's initiative to pledge opposition to damaging housing targets, and to keep allocations reasonable, **approved**.

Bob Grindrod advised that there is to be a Dementia Issues presentation organised by the Good Neighbours Scheme on 22nd March, aiming to make Coltishall a dementia-friendly village, with support from local businesses and organisations. A similar event at the surgery proved most informative.

20. Public participation

Vernon Bunn asked that the hedge at the entrance to the play area be trimmed of sharp spikes.

The Disabled signs for the Village Hall car park have been delivered to Michael Spinks. Paul Savory asked if white lines could be painted on the hard-standing to define disabled spaces. Mr Savory also noted that the speed sign on Wroxham Road was not working.

Reverend Engelson hoped to hear from the Heritage Lottery Fund that the application for a grant to renovate and repair St Theobald's church had been approved. He would like it to be a heritage/history/culture/learning site, available to all, and a place of pilgrimage as it was in the Middle Ages. He envisaged an interpretation board, and perhaps a walking trail through the village to the church. He would welcome help with the steering committee.

**Meeting closed at 9.15pm. Next meeting is the Annual Parish Meeting on Monday
10th April 2017 in the Village Hall Lounge at 7.30pm**