



COLTISHALL PARISH COUNCIL

Clerk: Taila Taylor
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To members of the Parish Council

You are summoned to attend the Coltishall Parish Council Meeting on
Tuesday 7th June 2022 at 6.30pm in Coltishall Church Rooms, Rectory Road, NR12 7HP.

Non-members, including the press and public are welcome to attend the meeting.

Taila Taylor - Clerk to the Parish Council
30th May 2022

AGENDA

- 1. To receive apologies for absence**
- 2. To receive declarations of pecuniary interest and consider any dispensation requests**
- 3. Approval of minutes**
 - a. To approve the minutes of the meeting held on 5th April 2022
 - b. To approve the minutes of the annual parish council meeting held on 3rd May 2022
- 4. To report any matters arising from the previous minutes - for information**
- 5. Public forum**
 - a. To receive reports from District Cllr Jo Copplestone and County Cllr Fran Whymark
 - b. Public participation
- 6. Planning - To consider planning applications received after agenda set**
- 7. Finance**
 - a. Payments received:
Taila Taylor – overpayment April & May – £150.18
Allotment rents received to date – to be confirmed
 - b. Payments for approval:
Norfolk PT&S – year end training and support – £44.00
Ashley Ads – allotment dog signage – £48.48
Playing field hedge reimbursement – £320.00
 - c. Previously agreed standing orders:
Taila Taylor – payroll May 2022 – £900.53
Norfolk Pension Fund – pension contribution May 2022 – £282.93
Plusnet – Clerks mobile April 2022 – £6.00
 - d. To consider the Internal Auditors report for the year ending 31 March 2022
 - e. To agree the statement of accounts for year ending 31 March 2022 and to authorise the Chairman to sign
 - f. To consider and approve the statements on the Annual Governance and Accountability Return and authorise the Chairman to sign
 - g. To receive update and approve asset register
- 8. Coltishall Village Hall and Recreation Ground (CVH&RG)**

To receive an update - for information

9. Allotments

- a. To receive a report from Mr Oakes, Chairman of Coltishall Allotment Association and consider any recommendations made by the allotment committee
- b. To consider additional dog fouling signage

10. SAM2

- a. To consider amended quotation
- b. To consider suitable locations

11. Speeding signs

- a. To consider amended quotation for school flashing light signs
- b. To consider speed awareness signs designed by Coltishall Primary School students

12. To consider removal of tree on the village hall playing field

13. Other meetings and training

- a. Meetings and training attended
- b. Future meetings and training

14. To report matters for inclusion on a future agenda

15. Date of next meeting - for information

Tuesday 5th July at 6.30pm at Coltishall Church Rooms, Rectory Road, NR12 7HP

16. Exclusion of the press and public

To pass a resolution excluding the press and public from the meeting under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 given the sensitive nature of the business to be discussed.

17. Parish Clerk six-month performance review