

# **COLTISHALL PARISH COUNCIL**

## **Minutes of the Parish Council Meeting held at the Village Hall Lounge on Monday 5<sup>th</sup> September 2016**

### **Present**

Penny Loiez, Michael Spinks, Doreen Snelling, Mark Rischmiller, June Lillingston, Amanda Taylor-Pope, PCSO Bill Kerr, and 9 parishioners.

### **Safety notices were read out.**

#### **1. Apologies**

Mike Kirkham, and Mr Phil Wright from Shared Access tendered their apologies, which were accepted.

#### **2. Declarations of interest in items on the agenda**

Doreen Snelling and Michael Spinks declared interests in item 9- Playschool

#### **3. Minutes of the Parish Council Meeting 4<sup>th</sup> July 2016**

Accepted as a true record and signed by Penny Loiez as Chairman .

#### **4. Matters arising from the minutes, not on the agenda**

Item 11 - Doreen Snelling noted that the bus service had recommenced, although Mr Sanders had received two complaints that it was unnecessary.

#### **5. Shared Access.**

Mr Wright had apologised that he was unable to attend the meeting. The proposal was that the Council should receive £25,000 for 30 years' use of a post at the football field for a mobile telephone mast. Penny Loiez had researched the company which appears to be bona fide, and also found that Salhouse and Wickham Market had received a higher sum than that offered to Coltishall. New legislation is due which could bring rental values down. There is concern that once the contract is signed Shared Access could then allow other users onto the site without reference to the Parish Council. Councillors **agreed in principle** to proceed with discussions.

#### **6. Reports from District and County Councillors**

None.

#### **7. Police and Speedwatch**

The new Parish Representative is Amanda Taylor-Pope, who will in future present the Police Report. PCSO Bill Kerr attended the meeting to take questions and look into any problems in the village. He reported that there had been no further damage to property. A letter had been received from Ann Watson, Speedwatch co-ordinator, tendering her resignation from Speedwatch. Arranging Speedwatch sessions had become increasingly difficult due to the lack of volunteers, despite regular appeals for new members in the Marlpit. Mike Warren will also resign in December. PCSO Kerr would like the equipment to remain in the village until a new co-ordinator and additional volunteers are found, alternatively the village could purchase a SAM machine and download data to the Police. This would however require a volunteer. No Speedwatch sessions were planned for September. PCSO Kerr will arrange for leaflets to appeal to schoolchildren's parents, and would speak to potential volunteers.

#### **Highways**

- 8.** June Lillingstone had contacted Highways about partially obscured road signs on verges. She had also requested a site visit to inspect drains following flooding in Westbourne Road and Hautbois Road, which were deemed to be in good order. The verges at Hautbois had been reported by the clerk, and had still not been cut, nor had the top of Rectory Road. The clerk will chase Highways.

## 9. Playschool

Trudy Hubbard-Fines and Michelle Thackham were welcomed to the meeting. Following discussions at the July meeting of the Council, three quotations had been obtained for suitable fencing of the new outdoor play area, which would be installed by a professional contractor. All interested parties had been consulted including Broadland DC and Norfolk Children's Services. Funding would be largely covered by Norfolk CC's improvement grant. No planning permission is required, and the Village Hall and Recreation Ground Charity had given approval. Councillors were asked to give consent for work to commence. All **agreed**, staged reports will be given.

## 10. Bowls Club – Mr Goddard

Mr Trevor Goddard asked for permission to install advertising hoardings around the perimeter of the bowling green as a means of raising funds for the club. Hoardings would face inwards, and promote local businesses. They would measure 2'6" x 5' long, sited between the pillars. They would be exhibited between April and September. The Village Hall charity had no objections. Councillors **agreed**, subject to concerns around advertising public houses. The clerk will make enquiries.

## 11. Correspondence

A complaint had been made to Broadland DC by Mrs Murdo concerning her recent planning application. She claimed that neither Doreen Snelling nor Michael Spinks had visited her as they intended to do. No contact had been made with the Parish Council, and Broadland DC found no case to answer under the Code of Conduct. Doreen Snelling had telephoned Mrs Murdo following the complaint, and the matter was closed. Michael Spinks resigned from the Planning Committee.

## 12. Finance

Financial report.

Copies of the current budget to date and bank reconciliation had been sent to all councillors, and were accepted.

Payments since last meeting

J B Elvy Salary July	484.70
URM June	19.44
J B Elvy Heat, light, storage	440.00
J B Elvy Pension	1000.00

Receipts since last meeting

Norfolk County Council recycling	75.78 and 59.65
Watsons grass cutting contribution	80.00

Bank accounts as at 5<sup>th</sup> September 2016

Current account	24587.23
Deposit account	12687.61
<b>Total at bank</b>	<b>37274.84</b>
Outstanding cheques	NIL
<b>Total</b>	<b>37274.84</b>

Payments due this meeting

J B Elvy – salary August	484.70
J B Elvy – expenses July-August	87.20
Zurich insurance and play inspection	1451.69
<b>Total</b>	<b>2023.59</b>

Payments **unanimously** approved. **N.B.** Interest rates are down to 0.05%; we are advised that NatWest may begin charging interest on credit balances.

The proposed budget for 2017-2018 was presented to councillors for their perusal, to be discussed and approved at the November meeting.

Chairman Penny Loiez requested a meeting within the next 2-3 weeks with the Village Hall and Recreation Grounds Charity Trustees. Doreen Snelling will arrange and advise Penny Loiez accordingly.

### **13. Planning**

There were no objections to :

Application 20161159. Solar Park, Scottow. Variation of planning permission to allow additional 5 years' continued use from 25 years to 30 years before site clearance and restoration and extend the ecological monitoring and mitigation period from 10 years to 15 years.

Application 201613381. 14 Ling Close, single storey extension.

Application 20161338. Dudley's Cottage, 5 Church Street, variation of planning permission, retention of outbuilding for conversion to kitchen/dining room.

Application 20161370. Ling House, Ling Common. Reserved matters application following outline approval for Application 20150532.

### **14. Dog bin**

Penny Loiez proposed that a dog bin should be installed at the grass triangle at St James, as the area is well-used by dog-walkers for whom there is no provision to dispose of waste. It was **agreed** that a bin should be installed at an approximate cost of £87 for the bin and £164 p.a. for emptying. The clerk to contact Broadland DC.

### **15. Adult gym equipment**

Following the installation of a MUGA, the budget provided for adult outdoor gym equipment to be installed. Mike Warren offered to assist the clerk in the purchase of equipment, and will arrange a site visit with Wicksteed and SMP to determine the most appropriate equipment within budget.

### **16. Allotment signs**

Councillors were requested to approve the expenditure from the Allotments Account of £154.00 + VAT for new signage. All **agreed**.

### **17. Allotment Committee**

Councillors **approved** the appointment of Barry Boddington to the Allotment Committee.

### **18. Any other business**

Tree Warden Peter Croot had requested permission to create a wildflower meadow in the orchard area of the Allotments. Work would be done by volunteers. He asked for £198 for 2 kilos of wildflower seeds, plus delivery costs, which the Council will approve in November.

Michael Spinks will contact Highways about the verges on Hautbois, and will ask them about the possibility of speed limit reduction along the Hautbois Road and Frogge Lane.

### **19. Public participation**

Mrs Jekells asked if sleeping policemen could be installed on the North Walsham Road to prevent speeding. She was also concerned that parking along High Street is difficult for her, as she has no driveway. The Parish Council has no jurisdiction over the highway or on-street parking, which are matters for Norfolk County Council Highways department.

Watson's, the management company for Bakery Court, will send Letitia Randell to address the November meeting on the proposals by Bakery Court residents for the section of the service road in their ownership. Wendy Sparrow advised that the bus timetable housing is broken. The Post Office does not have the new timetables.

Mike Warren requested information on the possible health issues of mobile telephone masts.. Phil Wright will arrange a site inspection, date to be arranged, and will attend next meeting.

June Lillingstone offered to update notices in the Pharmacy notice-board. It requires renovation, as does the Post Office notice-board, the clerk to contact Jeremy Hall for a quotation.

Doreen Snelling requested that a proposal to extend the car parking area at the football field in line with the end of the gardens be discussed at next meeting.

**Meeting closed at 8.59pm. Next meeting is on Monday 7<sup>th</sup> November 2016  
in the Village Hall Lounge at 7.30pm**

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