

# COLTISHALL PARISH COUNCIL

**You are summoned to the Parish Council Meeting in the Church Rooms on Tuesday 12<sup>th</sup> June 2018 at 7.30 pm. This meeting is open to members of the public (but see below)**

*Suzanne Hall*

Clerk to the Parish Council

6<sup>st</sup> June 2018

## **Public Participation**

In law, members of the public are not allowed to speak when meetings of the Parish Council are in session. The Council recognises, however, that members of the public may wish to make submissions related to items on the Agenda or raise concerns for discussion at a future meeting and will therefore permit them to do so briefly in the Open Forum. Once the Open Forum ends no further public participation will be allowed, unless specifically invited by the Chairman for a point of clarification, in which case a vote will be taken to suspend standing orders. (See Notes for the Public Attending Parish Council Meetings).

## **AGENDA**

1. To consider apologies for absence
2. To accept declarations of interest in items on the agenda
3. To approve minutes of previous meeting 8<sup>th</sup> May 2018
4. Matters arising from the meeting (for information only)

### **Open Forum**

5. To receive reports from district and county councillors
6. Public Participation
7. Police Report – Mr Grindrod
8. Highways/SAM2/Speedwatch – Mr Grindrod

### **Main Meeting**

9. MUGA update – Mr Haschak/Mr Kirkham
10. Finance report, bank reconciliation, budget to date

#### **(1) Payments Received**

VAT received for Dec 2017 – March 2018 £1507.77

#### **(2) Payments for Approval**

Church Room hire – May to Dec 2018 £99.00

URM- Glass empty £5.40

Water for allotments (to be paid by Coltishall allotments) £29.25

P James – Internal Audit £106.20

B Grindrod – expenses £100.57

BVY Football Club £235.00

CAN membership £50.00

Clerks June Salary £510.34

B Musson travel for planning meeting £????

To **agree** payments to be made in accordance with the Budget

(3) To **review** internal audit report (circulated)

(4) To **approve** Financial Risk Assessment (circulated)

11. Planning applications
  - Article 4 Planning Consultation on Anchor Street – Mr Musson to report
  - 20180692 – 25 Station Road – Single Storey rear extensionAny applications received after agenda set
12. Correspondence – Bowls club (circulated)
  - Bure Navigation Trust (circulated)
  - Highway Ranger visit
13. Grass and Hedge Cutting – To **agree** Highways contract for 2018 (circulated)
  - To set up a working party to look at 2019 work/contractor
14. Playground inspections – Mr Kirkham to report
15. Policies for approval – Privacy Policy (circulated)
  - Grievance Policy (circulated)
  - Disciplinary Policy (circulated)
16. To **consider** a request from the School for a gate between the school and village Hall fields (request circulated)
17. Tree works – update from Mr Musson and Mr Spinks
18. Other meetings and training
  - Meetings and training attended**
  - None
  - Future meetings and training**
  - SLCC Summer conference – Mr Grindrod – 15th June
19. Any other business – to report matters for inclusion in a future agenda, or matters that require no decision from the parish council
20. Confidential Item – Clerks review
21. Confidential item - Handyman agreement

The next meeting will be on 10th July at 7.30 in the Church Rooms, Rectory Road, Coltishall.  
All parishioners welcome