



COLTISHALL PARISH COUNCIL

Parish Clerk: Becky Furr
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Coltishall Parish Councillors are hereby summoned to attend the parish council meeting on **Tuesday 1st November 2022 at 6.30pm in Coltishall Church Rooms**, Rectory Road, NR12 7HP.
Members of the public and press are welcome to attend.

Becky Furr, Parish Clerk, 19.10.22

AGENDA

There will be an opportunity for public participation including district and county council comments, before the meeting begins.

1. To consider Apologies for Absence.
2. To consider the Co-option of Andrew Sands Moore.
3. To receive Declarations of Interests and Requests for Dispensations about items on this agenda.
4. To agree the minutes of 4th October 2022.
5. To report any matters arising - for information only (clerk's report sent in advance of meeting).
6. To consider planning applications including those received after agenda set.

Available to view at <https://www.southnorfolkandbroadland.gov.uk/planning-applications/find-planning-application>

- a. 20211389 and 20211449 – Point House Barn, 5 High Street – Re-consultation of Partial demolition and re-build of partially collapsed barn to create dwelling. New main entrance screen to the side elevation. Formalised gardens separating the use from Point House as well as separate parking is to be implemented (listed building).
- b. 20221638 – 33 Kings Road – Single storey extension.
- c. BA/2022/0366/TCAA - Landfall , 8 Anchor Street - T1: Copper Beech - crown raise to 6m, crown reduction of up to 3m. T2&T3: Conifers height reduction of up to 3m. T4: Conifer - remove. T5: Cherry Laurel - prune to re-shape crown.
- d. 20201627 - To consider street lighting and the footpath and cycle way plans on Rectory Road in respect of the Crocus Development.

7. Finance

a. Payments Received		
Coltishall Village Hall and Recreation Ground	50% Contribution to Grass Reinforcement Mesh	£2245.18
Broadland District Council	Precept – 2 nd Instalment	£23,422.00
Norfolk County Council	50% Contribution to SAM2 Camera under Parish Partnership Scheme	£2527.50
Unity Trust Bank	Credit on Instant Savers Account	£89.29
b. Payments Previously Agreed		
Clearview – James Franklin	Installation of SMART TV in Church Rooms	£90.00

e. Payments To Approve		
Norfolk Parish Training and Support	Year End Accounts Preparation from April 2022 – June 2022	£69.00
R.Furr	Clerks Expenses	£302.97
f. Payments Agreed by Standing Order		
Becky Furr	Clerk's Salary – October	£1131.08
HMRC	PAYE Bill	£92.66
Norfolk Pension Fund	October's Contribution	£360.26
Plusnet	Clerk's Mobile Phone - October	£6.55

- g. To note internal control check for Quarter 2 finances were carried accordingly by Cllr Thackham.
- h. To note the external auditor report was received on 30.09.22. PKF Little John have not been able to complete their review work. A final report will be provided with the certificate of completion detailing any qualifications and 'other' matters.
- i. To consider the budget and agree the precept for 2023/24.
- j. To consider a donation to the Marlpit Village Magazine.
- k. To consider a donation to the Bure Valley Conservation Group for their work, labour and tools used to annually cut the Community Orchard.
8. Quotations for consideration:
- Speed awareness signs designed by Coltishall Primary School – to be funded via Cllr Whymark's budget. (previously accepted but quote agreed was revised by contractor).
 - Noise dampening work on the Multi Use Games Area.
 - Stock Fencing along the Northern Boundary of the Allotments.
 - Cricket Netting at the Small Recreation Ground.
 - Installing Grass Reinforcement Mesh for the temporary car park at the Large Recreation Ground.
 - Conifer reduction at the Large Recreation Ground.
 - Replacement Bench at Chapel Lane.
 - Fairy lights for the Church Christmas Tree in the Churchyard .
9. To receive a report from Coltishall Village Hall and Recreation Ground (CVH&RG) and consider any recommendations made by the trustees.
10. To receive a report from Coltishall Allotment Association and consider any recommendations made by the allotment committee.
11. To receive an update on the NCC Parish Partnership Bid for 2023/24 and consider alternative options.
12. To consider the replacement of two fruit trees at the Community Orchard.
13. To discuss and agree financial support towards the Christmas Carols Event around the Tree at St John the Baptist Church.
14. Policies and Risk Assessments for review or adoption:
- Risk Management Policy
 - Privacy Policy
 - Equal Opportunities Policy
 - Financial Regulations Policy
 - SAM2 Risk Assessment for 5 allocated sites agreed by NCC Highways
15. To consider items for the next agenda.

The next parish council meeting will be held on Tuesday 6th December at 6.30pm at Coltishall Church Rooms, Rectory Road, Coltishall, NR12 7HP.