

COLTISHALL PARISH COUNCIL

You are summoned to the Parish Council Meeting in the Church Rooms on Tuesday 11th December 2018 at 6.30 pm. This meeting is open to members of the public (but see below)

Suzanne Hall

Clerk to the Parish Council

5th December 2018

Public Participation

In law, members of the public are not allowed to speak when meetings of the Parish Council are in session. The Council recognises, however, that members of the public may wish to make submissions related to items on the Agenda or raise concerns for discussion at a future meeting and will therefore permit them to do so briefly in the Open Forum. Once the Open Forum ends no further public participation will be allowed, unless specifically invited by the Chairman for a point of clarification, in which case a vote will be taken to suspend standing orders. (See Notes for the Public Attending Parish Council Meetings).

AGENDA

1. To consider apologies for absence
2. To accept declarations of pecuniary interest in items on the agenda
3. To approve minutes of previous meeting 13th November 2018
4. Matters arising from the meeting (for information only)

Open Forum

5. To receive reports from district and county councillors
6. Public Participation
7. Police Report – Mr Grindrod
8. Highways/SAM2/Speedwatch – Mr Grindrod

Main Meeting

9. Finance report, bank reconciliation, budget to date

(1) Payments Received

None (awaiting Q1 & Q2 VAT repayment of £192.67)

(2) Payments for Approval

Randells rotovator hire – wildflower project at the orchard	£45.00
Garden Guardians – Highways grass contract (for 2018)	£1195.97
Garden Guardians – Coltishall parish contract (for 2018)	£5047.48
D Clark – invoice for playground work (if received)	£320.00

To **agree** payments to be made in accordance with the Budget

(3) To approve the Parish Council Budget 2019/2020

(4) To Agree the Precept for 2019/2020

10. Planning applications

- 20181910 – Honeysuckle House, Station Road, Coltishall – Reserved matters application following application 20180065 – Appearance, Landscaping, Layout and scale

Any applications received after agenda set

11. MUGA - to Approve purchase and application of anti-climb paint
12. GNLP – To Approve draft letters – consultation and procedures

13. CAST Principles and Capital expenditure arrangements and budget – update from Mrs Snelling and to agree PC publication
14. Broadland Tree Warden Network – update from Mr Musson – Approve membership fee £30
15. Hedge and grass cutting contract – Update form Mr Musson – And to agree highways contract for 2019
16. Correspondence:
 - Paddleboarding facility
 - Traffic speed on Great Hautbois Road
 - WW1 celebrations – report from clerk
17. Playground inspections – Report from Mr Kirkham
18. Bus shelter – Westbourne Road
19. Other meetings and training
 - Meetings and training attended**
 - Tree Warden network – B Musson
 - Elections Training – Clerk – 21 November
 - Challenging Conversations – Clerk – 29 November
 - BDC annual parish meeting – Clerk – 29 November
 - Scribe clerks training – Clerk and C Jones– 7 December
 - Future meetings and training**
 - Broadland Tree Warden Network – B Musson – 23 January
20. Any other business – to report matters for inclusion in a future agenda, or matters that require no decision from the parish council
 - Confidential Item**
21. Clerks salary

The next meeting will be on 8th January at 6.00 in the Church Rooms, Rectory Road, Coltishall.
All parishioners welcome