

COLTISHALL PARISH COUNCIL

You are summoned to the Parish Council Meeting in the Village Hall Lounge on Monday 5th March 2018 at 7.30 pm. This meeting is open to members of the public (but see below)

Suzanne Hall

Clerk to the Parish Council

28th February 2018

Public Participation

In law, members of the public are not allowed to speak when meetings of the Parish Council are in session. The Council recognises, however, that members of the public may wish to make submissions related to items on the Agenda or raise concerns for discussion at a future meeting and will therefore permit them to do so briefly in the Open Forum. Once the Open Forum ends no further public participation will be allowed, unless specifically invited by the Chairman for a point of clarification, in which case a vote will be taken to suspend standing orders. (See Notes for the Public Attending Parish Council Meetings).

AGENDA

1. To consider apologies for absence
2. To accept declarations of interest in items on the agenda
3. To approve minutes of previous meeting 8th January 2018
4. Matters arising from the meeting (for information only) (actionlist from January meeting circulated with current position)

Open Forum

5. To receive reports from district and county councillors
6. Public Participation
7. Police Report – Mr Grindrod
8. Highways/SAM2/Speedwatch – Mr Grindrod

Main Meeting

9. To **agree** membership of NALC and NPT&S
10. Finance report, bank reconciliation, budget to date

(1) Payments Received

None

(2) Payments for Approval

NPT&S – Allotment, New Councillor and Internal Audit training	£160.00
NPT&S annual Subscription from April 2018	£250.00
NALC annual subscription from April 2018	£?????
CAB donation	£200.00
BDC – Dog bin emptying 4/17 – 3/18	£496.79
Clerks expenses Dec - Feb	£59.00
B Grindrod travel and printing expenses	£?????
M Kirkham travel expenses	£9.90
Clerks March Salary	£510.34
Coltishall PCC – Room Hire for SAM2	£5.50

- To **agree** payments to be made in accordance with the Budget
- (3) To **resolve** to change the signatories etc on the bank accounts
- (4) To **approve** Internal Control Policy
- (5) To **approve** Internal Auditor for EOY requirements

11. Future meetings for full council and planning committee – dates, time and venue – circulated **for approval**
12. Planning applications – Mr Musson to report - to **approve** minutes of February planning group meeting
13. GNLP - Following the Parish meeting of 26 Feb, to **agree** a consultation response
14. To **agree** gritting route in Coltishall
15. Allotments – Mr Grindrod to report
16. Playground inspections – Mr Kirkham to attend training 9th April and to report on weekly inspections
17. Tree works – update from Mr Musson and Mr Spinks
18. Complaint from Bowls club re hedge and damp – Mr Grindrod to report
19. Other meetings and training
 - Meetings and training attended**
 - CiLCA – Clerk
 - Allotment Training – Mr Dickson – 27 Feb
 - Internal Audit Training - Clerk and Mr Kirkham – 24 Jan
 - Future meetings and training**
 - CiLCA – S Hall
 - Grants and funding training – Mr Musson
 - Playground inspection – Mr Kirkham – 9 April
 - New Councillor training – Mr Haschak – 24 April
20. Any other business – to report matters for inclusion in a future agenda, or matters that require no decision from the parish council

The next meeting date will be agreed at the meeting. All parishioners welcome

(April agenda to include pre-school presentation for approval in principle)