

COLTISHALL PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Lounge, Coltishall Village Hall on Monday 6 July 2015

Present Mike Warren, Doreen Snelling, Keith Childerhouse, John Harding, Michael Spinks, Mark Rischmiller, Mike Kirkham, Penny Loiez, Robert Watson (part meeting only)

5 parishioners were also present

Safety notices were read out.

1. To Consider Apologies

Apologies were received from Alan Mallett (District Councillor) and Mike Warren advised the meeting regarding the Parish Clerk's absence following her recent operation. All present asked that good wishes be passed on to her.

2. To Accept Declarations of Interest in items on the agenda

Mark Rischmiller and Penny Loiez declared an interest in item 7 (Highways).

3. To approve the minutes of the Annual General Meeting held on 11 May 2015

There were no matters arising from the previous meeting and the minutes were approved. Proposed by Doreen Snelling and seconded by Mark Rischmiller.

4. Matters arising from the minutes

There were no matters arising.

5. To receive reports from District and County Councillors

Neither the District or County Councillors were in attendance. As the County Councillor (Tom Garrod) had not attended several meetings it was suggested that a letter be sent to him enquiring as to his welfare and asking for an explanation for his recent non-attendance or apologies for absence. Proposed by Keith Childerhouse and seconded by John Harding.

6. Police Report and Speedwatch

The Parish Clerk had not received a police report and Mike Warren will contact the police regarding this matter. There was no speedwatch report.

7. i) *Application for double yellow lines on Rectory Road*

The council were advised that a notice had appeared in the EDP with a "No Waiting Order". After discussion it was proposed that yellow lines should also be painted on Rectory Road opposite the junction with Westbourne Road and a letter is sent to Norfolk County Council requesting this change. Keith Childerhouse proposed that a letter be sent to the football club regarding parking and was seconded by Penny Loiez. It was also suggested that Coltishall Surgery were contacted to ask if the proposal to install double yellow lines would have any effect upon them. Doreen Snelling will speak to the surgery. Norfolk County Council advised people to write by 28 July with their views on the proposals.

ii) *Bus Service*

A further "open" meeting with Sanders Coaches will be considered after the painting of the double yellow lines had been completed.

iii) *Highways*

Arrangements will be made to cut the trees back on St John's Close as they are overhanging the footpath.

The "finger post" sign on the footpath towards Ling Common is designated a public footpath and despite restrictions horse riders are using it and causing damage. John Harding will look into the matter and report back on possible solutions.

Mark Rischmiller has been approached by a number of parishioners regarding the tankers using Hautbois Road going to the old sewerage works throughout the day/night. Following discussion it was suggested that the Parish Council write to the water company asking how long this was going to continue. Proposed by John Harding, seconded by Michael Spinks.

Standing Orders were suspended and Mr Bromley from Hautbois said he was happy with the discussion that had taken place regarding the above and awaited the outcome. He also asked why the weight restriction had been removed from the bridge on Hautbois Road. It was proposed by Mark Rischmiller and seconded by Mike Kirkham that a copy of the letter sent to the water company was also sent to the Highways Department for their comments on the removal of the weight restriction.

Standing Orders were reinstated.

iv) *Footpath Widening at Lower Common*

John Harding stated that a grant has been applied for half of the footpath widening on the Lower Common. John Harding will follow this matter up and provide a report for the next meeting.

8. To consider correspondence received

Mr Yaxley's letter was deferred to item 10.

9. Finance

Payments in accordance with the budget were proposed by Keith Childerhouse, seconded by Penny Loiez and accepted by full parish council.

10. To report on games area construction, Broadland District Council grant

Mike Warren updated the meeting as to the progress of the project and reported that a £5,000 grant had been received from Broadland District Council for the benefit of the scheme. Despite finalisation of the work being delayed due to adverse weather conditions the games area has been in use by the public. Mike Warren to check when line painting would be undertaken.

Standing Orders were suspended. Councillors and parishioners were asked for their comments.

Robert Watson joined the meeting 2025 hours.

Mr Yaxley expressed concern regarding the design and height of the fencing and said that an unacceptable amount of disruption had been caused by balls being kicked into adjoining gardens and asked what the council intended to do to alleviate this situation. Following a positive debate Mike Warren undertook to obtain costings for a proposed remedy and also agreed to investigate the insurance implications in the event of damage. Proposed by Keith Childerhouse and seconded by John Harding.

Standing Orders were reinstated.

11. To consider funding of a PCSO

The Parish Council considered funding a PCSO for the village but Horstead village were not interested in sharing the cost. Michael Spinks proposed that a letter is sent to neighbouring villages to see if any are interested in sharing the cost. This was seconded by Doreen Snelling.

12. Renovation of Village Sign

As the WI originally funded the renovation they were approached to see if they were willing to pay for the latest renovation. The WI agreed to pay for the renovation costs and advised that this should be completed with the next six weeks.

13. Planning

Application No. BA2015/0198/Full – single storey extension/erection of two chalet style guest bedroom suites at Norfolk Mead Hotel in circulation.

14. Any Other Business

Penny Loiez, on behalf of the youth club, asked if they could have exclusive use of the MUGA on youth club night. Robert Watson advised that the MUGA

was an open facility to be enjoyed by all in the parish and youth groups without the need for hiring.

Robert Watson will deal with John Harding's request that the paper bank be emptied.

Mike Kirkham confirmed that the Hautbois notice board was being refurbished.

Michael Spinks reported that the telephone in the BT box on Hautbois Common had been inactive for some time. Robert Watson would contact to BT to ascertain the latest position.

15. Public Participation Pursuant to Standing Order 58

Mr Yaxley thanked the meeting for attempting to address his concerns and looked forward to receiving an update.

Minutes taken by Ann Watson in the absence of the Parish Clerk.

Meeting closed at 2120 hours. Next meeting is on Monday 7 September 2015 in the Village Hall Lounge at 1930 hours.