

COLTISHALL PARISH COUNCIL

You are summoned to the Annual Parish Council Meeting in the Church Rooms on Tuesday 12th November 2019 at 6.30 pm. This meeting is open to members of the public (but see below)

Suzanne Hall

Clerk to the Parish Council

7 November 2019

Public Participation

In law, members of the public are not allowed to speak when meetings of the Parish Council are in session. The Council recognises, however, that members of the public may wish to make submissions related to items on the Agenda or raise concerns for discussion at a future meeting and will therefore permit them to do so briefly in the Open Forum. Once the Open Forum ends no further public participation will be allowed, unless specifically invited by the Chairman for a point of clarification, in which case a vote will be taken to suspend standing orders. (See Notes for the Public Attending Parish Council Meetings).

AGENDA

1. To consider apologies for absence
2. To accept declarations of pecuniary interest in items on the agenda
3. To approve minutes of previous meeting 8th October 2019
4. Matters arising from the meeting (for information only)

Open Forum

5. To receive reports from district and county councillors
6. Public Participation
7. Police Report
 - September figures
8. Highways/SAM2/Speedwatch – if available

Main Meeting

9. Finance
 - (1) **Payments Received**
None
 - (2) **Payments for Approval**

Charitable Trust Training	£96.00
Poppy Wreath	£50.00
NPT&S Seminar	£48.00
Westcotec – SAM2 post – Rectory Road	£106.80
 - (3) **Previously agreed Standing Orders and other payments**

Payroll for October 2019	£854.20
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 - To **agree** payments to be made in accordance with the Budget
10. Planning applications
 - 20191582 – Land on Rectory Road - Erection of Nine Self-Build Dwellings and Service Road (Outline)

- BA/2019/0360/NONMAT – Home Port, 6 Anchor Street - Change solid gable above French doors to apex dormer to be changed to glass, non-material amendment to BA/2019/0147/HOUSEH

Any applications received after agenda set

11. Policies for approval – Training and Code of Conduct
12. CAST - Update from Mrs Snelling
 - Update from Ms Thackham
13. Playground - inspection report from Mr Kirkham
 - Update on repairs – BGet
14. Crocus contractors Ltd – Rectory Road development
15. Correspondence and councillor updates:
 - Westbourne Road bus shelter – BGet
 - Village assets – JM
 - VE Day 2020 – NC & RG
16. Other meetings and training

Meetings and training attended

Charitable Trusts and Parish Councils – 8 October – Clerk & MT

SNAP – 10 October – CJ

Broads Briefing – 16 October – CJ

VE 75th Anniversary Planning Meeting – 21 October – NC, RG and CJ

Future meetings and training

NPT&S Seminar – 20 November – Clerk

VE 75th Anniversary Planning Meeting – 25 November – NC, RG and CJ

SNAP – 9 January - CJ

Chairpersons Networking event – 8 January - JM
17. Any other business – to report matters for inclusion in a future agenda, or matters that require no decision from the parish council

The next meeting will be on **10 December at 6.30** in the Church Rooms, Rectory Road, Coltishall All parishioners welcome.