



# COLTISHALL PARISH COUNCIL

Parish Clerk: Becky Furr  
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Coltishall Parish Councillors are hereby summoned to attend the parish council meeting on **Tuesday 7<sup>th</sup> November 2023 at 6.30pm in Coltishall Church Rooms, Rectory Road, NR12 7HP.** Members of the public and press are welcome to attend.

*Becky Furr, Parish Clerk, 01.11.23*

## AGENDA

There will be an opportunity for public participation including district and county council comments, before the meeting begins.

1. To consider apologies for absence.
2. To receive declarations of interests and requests for dispensations about items on this agenda.
3. To agree the minutes of 3<sup>rd</sup> October 2023.
4. To report any matters arising - for information only (clerk's report sent in advance of meeting).
5. Planning
  - a. 2023/3109 - 73 Church Street. To create a decking area covered by a roof for installation of sauna to the rear.
  - b. 2023/1326 - Land East Side of Property Number 16 Saint Johns Close. One self-build eco-friendly dwelling, with garaging, landscaping and associated works.
  - c. Consultation on the Greater Norwich Local Plan (GNLP) Proposed Main Modifications
6. Finance

a. Payments Received		
Broadland District Council	2 <sup>nd</sup> half of Precept	£20968.50
HMRC	VAT Claim Qtr 2	£639.82
Plusnet	Credit from Clerk's Mobile	£4.59
b. Payments Previously Agreed		
Tarmac	3 <sup>rd</sup> Party Contribution Grant to renovate cricket pavilion	£1428.59
Community Action Norfolk	Play Inspection Training	£40.00
Ashley Ad's	Allotment Plot Signs	£392.76
B & B Drains	Cable installation at football ground	£1440.00
c. Payments to Approve		
Bure Valley Conservation Group	Community Orchard Cut	£100.00
Norse	September MUGA Lock Up	£460.80
Hyspek	Window Boarding Up at Cricket Pavilion	£2340.00
Peter Croot	Wasp Killer for Community Orchard	£5.99
Oaks CCTV	Remote Access to CCTV	£144.90
NPLAW	Legal Work for September	£251.46
Hyspek	Electrical work – floodlights at football ground	1986.00
Robert Oakes	Batteries for wildlife cameras	£18.40

RG Services	Soil/hedge clear up at bowls pavilion	£325.00
Royal British Legion	Poppy Wreath	£50.00
Clifford Moate	Caretaker/Groundsman Services	£427.50
Payments Agreed by Standing Order/Direct Debit		
Becky Furr	Clerk's Salary – October	£1182.72
HMRC	Tax - October	£196.00
Norfolk Pension Fund	October's Contribution	£393.19
EE	Clerk's Mobile Phone – October	£7.49
CPRE	Annual Membership	£60.00

7. Coltishall Allotment Association
  - a. To hear an update from the committee chair and to consider any actions raised by the committee.
  - b. To note Plot 57a has given notice to quit.
8. Coltishall Village Hall and Recreation Ground
  - a. To approve the revised charitable incorporated association constitution for Coltishall Village Hall and Recreation Ground charity.
  - b. To consider a quotation to replace a window at the football pavilion.
9. Highways
  - a. To consider parishioner's proposal to seek community compensation from The Mead Hotel following significant disruption caused to the roads by drainage work.
  - b. To respond to a traffic regulation order consultation – 20mph speed restriction in Rectory Road, Rectory Close, St John's Close and Westbourne Road.
  - c. To consider parishioner's proposal to make St James a quiet lane.
10. To receive an update and consider any actions regarding the future of the footbridge off Upper Common.
11. Grass Cutting
  - a. To consider tenders for grass cutting maintenance contract.
  - b. To consider a donation to the church for strimming the wildflower areas.
12. To agree next steps regarding ongoing problems with the SAM2 camera.
13. To consider items for the next agenda.

The next parish council meeting will be held on **Tuesday 5<sup>th</sup> December 2023** at **6.30pm** at Coltishall Church Rooms, Rectory Road, Coltishall, NR12 7HP.