



# COLTISHALL PARISH COUNCIL

Parish Clerk: Becky Furr  
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## Minutes of Coltishall Parish Council Meeting held on Tuesday 6<sup>th</sup> February 2024 at 6.30pm in Coltishall Church Rooms

### Present

Chair: Richard Germany.

Vice Chair: John Haschak.

Councillors: Nicola Chaney, Hayley Sands-Moore, Michael Spinks and Michelle Thackham.

Also, Becky Furr – Parish Clerk, Robert Oakes - Coltishall Allotment Association Chairman and five parishioners.

### Public Participation

A parishioner proposed that the lanes identified in the quiet lane scheme should have a speed restriction of 20mph to protect pedestrians and horse riders. Belaugh Lane should also be considered with Belaugh Green Lane. These lanes are muddy in the winter and dusty in the summer and need sweeping. The clerk will report this to Highways.

A parishioner has been reviewing conservation maps and explained how these can be helpful to challenge authorities' responsibility when it comes to planning matters and the potential closure of the footbridges.

Reports from District Councillor Jo Copplestone and County Councillor Fran Whymark were received in advance of the meeting and are at the end of these minutes.

### Main Meeting

#### 1. Apologies for Absence

Apologies were ACCEPTED from District Cllr Copplestone and County Cllr Whymark. It was NOTED that Doreen Snelling resigned from the parish council on the 5<sup>th</sup> February 2024.

#### 2. Declarations of Interests and Requests for Dispensations about items on this agenda

Cllrs Chaney, Germany and Spinks are trustees of Coltishall Commons Management Trust.

Cllrs Germany, Sands-Moore and Thackham are tenants of Coltishall Allotment Association.

#### 3. Minutes of 2<sup>nd</sup> January 2024

These were APPROVED as a true and accurate record and signed by the chair.

#### 4. Matters Arising

The clerk's report was circulated in advance of the meeting.

#### 5. Planning Applications

- a) 2023/3454 - Change of use of agricultural land to equestrian grazing land, erection of a field shelter & a storage facility and dog exercise field with a small field shelter - creation of car parking & erection of fencing at and North of Great Hautbois Road. The applicant contacted the parish council directly for comments/suggestions to their revised plans. It was AGREED the clerk will check with BDC, that the change of use to equestrian land will not increase the risk of the land being developed on.
- b) 2024/0033 – Installation of velux windows at 65a Rectory Road. This was a retrospective application. NO COMMENTS.

#### 6. Finance

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|--------------------------------|
| a. Payments Received and NOTED |
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HMRC	VAT Reclaim	£2772.20
b. Payments Previously Agreed and NOTED		
Clifford Moate	Groundsman Work	£457.50
c. Payments APPROVED		
Ashley Ads	Pedestrian Awareness Sign	£96.78
Becky Furr	Clerks Expenses	£94.00
Parish Online	Domain and email gov.uk setup	£216.00
NPLAW	Legal Work	£82.55
Coltishall PCC	Church Rooms Hire 2024	£187.00
d. Payments for information only – previously agreed direct debits and standing orders		
ICO	Annual Data Protection Fee	£35.00
B Furr	Clerks Salary for January	£1236.56
Norfolk Pension Fund	Clerks Pension for January	£414.56
HMRC	Tax for January	£207.02
EE	Clerks Mobile - January	£6.00

### 7. Coltishall Allotments

Mr Oakes reported that a health and safety inspection had been carried out recently by the committee and members of the parish council. Mr Oakes will email the clerk with his report and letters will be sent to tenants accordingly. Claire Knight has joined the committee and will be assisting with social media and will set up a new Coltishall Allotment Association Facebook page. Mr Oakes has obtained a quote for the posts for the allotment signs. This was APPROVED. Mr Oakes will obtain a quote for a new vehicular and pedestrian gate at Chapel Lane.

### 8. Quiet Lane Scheme

The clerk submitted the responses from the public consultation surveys to Norfolk County Council. However NCC report that they have discontinued the scheme because of lack of funding and that after a while traffic speed/volumes returned to pre project levels.

### 9. Yellow Lines for Wroxham Road

The clerk reported that NCC Highways are waiting for NPLAW to draft the legal “Notice of Proposal”. This needs to be advertised, notices erected on site and copies hand delivered to residents so that a formal consultation can be carried out. Highways state they are chasing up NPLAW but have several other cases, submitted earlier which are yet to be completed.

### 10.SAM2 camera

Cllr Haschak reported that the new SAM2 is operational on Gt Hautbois Road and appears to be working. The clerk and Ms Graysmark attended training at Westcotec regarding downloading the data.

### 11.Website Upgrade

The quotation from Parish Online was APPROVED to create a new parish council website which will also feature a booking system for the charity’s hireable assets and Coltishall Allotments.

### 12.Environmental Stewardship

It was NOTED that the extension of the Environmental Stewardship Agreement with the Rural Payments Agency has been APPROVED till 30/06/2028.

### 13.Footbridges between Coltishall and Horstead

The clerk reported that Coltishall Commons Management Trust met with the Broad’s Authority on Monday 5<sup>th</sup> February with their inspector to show exactly what the problem was. Bridge 1 which is on Coltishall Commons Land requires work. The bridge closer to Horstead does not need any work at present. CCMT will be obtaining quotes for the work which will later be shared with the parish councils to co-fund.

### 14.D-Day Event

It was AGREED to hold an informal planning meeting to share ideas with Horstead PC and CCMT on Wednesday 21<sup>st</sup> February at 6.30pm in the Red Lion.

## 15. Items for next agenda

Footbridges

## 16. Next meeting

The next meeting is on **Tuesday 12<sup>th</sup> March 2024** at 6.30pm in the Church Rooms, Rectory Road. The parish clerk is on annual leave from Monday 4<sup>th</sup> March to Friday 8<sup>th</sup> March 2024.

Meeting closed at 7.25pm.

## News from Broadland District Council

I attended North Norfolk District Councils Local Plan Examination on 23<sup>rd</sup> January with B1150 Group member, Bill Musson. The first matter of this examination was the 'Duty to Co-operate' cross border, Planning Inspector David Reed was interested that the transport assessment carried out in Summer 2021 by NNDC, and which was of very limited scope, and was only provided to Broadland District Council one day before NNDC began the Regulation 19 publication of their local plan. Although the programme manager for the NNDC Local Plan examination had told me that I would not be permitted to speak at the hearing, the Planning Inspector was very happy for me to share my concerns about the fundamental problems with cross border communication, poor engagement from NNDC, including transport assessments not being shared in a timely manner.

The next stage of the Local Plan Examination will take place on 13<sup>th</sup> February, when the North Walsham housing allocation will be discussed. Cllr. Fran Whymark, Bill Musson, and several members of the B1150 Group will attend this hearing, and it will be an opportunity for the Planning Inspector to hear about the already dangerous traffic situation we experience in Coltishall & Horstead, and how an additional 2,000 homes in North Walsham will further impact on our roads. The Inspector informed us that he had visited Coltishall & Horstead prior to the examination and was aware of the traffic situation.

At Broadland the new administration is busy preparing next years budget for the council, the Government issued a finance settlement on 18<sup>th</sup> December of a 3% funding guarantee, and we anticipate our cabinet will apply a maximum council tax increase for our households next year, which would produce a 4.9% increase in district council spending power.

Kind regards, Cllr. Jo Copplestone

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## New from Norfolk County Council

Following changes made by Norfolk County Council (NCC), you will be able to dispose of small amounts of DIY waste at Norfolk's Recycling Centres free of charge. This applies to small-scale projects carried out by householders on their own home. You can now bring a maximum 100 litres (must fit into 2 x 50l bags) for free or one single item (maximum size of 200cm x 70cm x 75cm), with four free visits every four weeks. Larger amounts and trade waste will still be charged at normal rates. Traders must continue to pay for DIY waste. For more information visit [www.norfolk.gov.uk/DIYwaste](http://www.norfolk.gov.uk/DIYwaste)

From 1 February 2024 all Norfolk residents who hold a disabled concessionary travel pass will get free bus travel 24 hours a day, seven days a week, across Norfolk. The cost of providing this enhancement is estimated at £50,000, which will be funded NCC's public transport budget, provided by the Department for Transport.

Take care.

Fran Whymark  
County Councillor