



COLTISHALL PARISH COUNCIL

Parish Clerk: Becky Furr
2 Hall Cottages, The Windle, Acle, NR13 3JT
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Coltishall Parish Councillors are hereby summoned to attend the parish council meeting on
Tuesday 7th February at 6.30pm in Coltishall Church Rooms, Rectory Road, NR12 7HP.
Members of the public and press are welcome to attend.

Becky Furr, Parish Clerk, 01.02.23

AGENDA

There will be an opportunity for public participation including district and county council comments, before the meeting begins.

1. To consider Apologies for Absence.
2. To receive Declarations of Interests and Requests for Dispensations about items on this agenda.
3. To agree the minutes of 3rd January 2023.
4. To report any matters arising - for information only (clerk's report sent in advance of meeting).
5. To consider planning applications including those received after agenda set.

Available to view at <https://www.southnorfolkandbroadland.gov.uk/planning-applications/find-planning-application>

- a. BA/2023/0039/TCAA - Proposal: T1-18 - Removal of roots <20mm in diameter in the process of trenching works at The Norfolk Mead Hotel, Church Loke.
- b. 20230097 - Change of use of The Little Shop (No. 26) to reinstate two cottages that existed previously at The Little Shop, 26 High Street.
- c. 20230056 - Proposed removal of existing conservatory extension and erection of single storey rear extension at South View, 71 Church Street.

6. Finance

a. Payments Received		
The National Lottery Community Fund	Grant for Play Area Renovation	£22,000.00
HMRC	VAT Reclaim (30.08.22 – 30.09.22)	£5456.62
b. Payments Previously Agreed		
ICO	Renewal (direct debit)	£40.00
c. Payments To Approve		
David Gillet	Tree Survey	£660.00
Peter Croot	Tree Warden Expenses	£32.96
Ashley Ads	No parking sign	£82.98
BDC	Litter Bin at Play Area	£123.12
Becky Furr	Clerks Expenses including x3 wildlife cameras	£299.98
Heart 2 Heart Foundation	Defibrillator and Cabinet	£1510.00
MG Fencing	Stock Fencing and Clear Up	£5300

The Play Inspection Company	Post Inspection of Play Area	£450
RG Services	Hedge Cutting for Cricket Netting Installation	£600
Wicksteed	Play Area Renovation (second & final invoice)	£45,977.66
BDC	Annual Dog Bin Emptying (x3)	£711.36
d. Payments Agreed by Standing Order		
Becky Furr	Clerk's Salary – January	£1194.06
HMRC	PAYE Bill January	£103.72
Norfolk Pension Fund	January's Contribution	£382.00
Plusnet	Clerk's Mobile Phone – January	£6.55

- 6e. To consider quotes and appoint internal auditor for 2022/23 year end.
7. To receive a report from Coltishall Village Hall and Recreation Ground (CVH&RG) and consider seeking legal advice for the parish council to manage the village hall and recreation grounds.
- 8a. To receive a report from Coltishall Allotment Association and consider any recommendations made by the allotment committee.
- b. To agree hiring a digger from Anglian Plant on 25th February to clear plots.
- c. Mr Germany and Mr Spinks to feedback on site visit regarding a resident restoring fencing to mark their boundary (if agreed the tenant of Plot 12 will need to move their greenhouse for the work to be undertaken).
9. To consider works to the Multi Use Games Area (MUGA) including locking up at specific times, anti-climb paint and signage, noise dampening work, replacement of ball stop netting and surface repair or renewal.
10. To consider installing another fence panel at the play area to secure the site.
11. To consider quotes to paint the fencing around the Bowls Green.
12. To consider quotes to supply and install cricket netting.
13. To consider making a comment regarding the draft Coastal Adaptation Supplementary Planning Document.
14. To consider bus timetable changes including that there are no longer buses on Rectory Road and there isn't a service between Coltishall and Wroxham.
15. To agree arrangements for Annual Parish Meeting.
16. To consider items for the next agenda.

The next parish council meeting will be held on Tuesday 7th March 2023 at 6.30pm at Coltishall Church Rooms, Rectory Road, Coltishall, NR12 7HP.