

# **COLTISHALL PARISH COUNCIL**

**You are summoned to the Annual Parish Council Meeting in the  
Village Hall Lounge on Monday 16<sup>th</sup> May 2016 at 7.30 pm.**

***Barbara Elvy***

**Clerk to the Parish Council**

## **AGENDA**

1. To elect the Chairman of the Council and witness the acceptance of office
2. To consider apologies for absence
3. To co-opt two new councillors, Amanda Taylor-Pope and June Lillingstone
4. To nominate Vice-Chairman and parish representatives including: allotments, highways, footpaths, planning, Charity, Police, webmaster, accounts verifier, compliance officer, and to appoint the Internal Auditor – Paul Austin
5. To accept declarations of interest in items on the agenda
6. To approve the minutes of previous meeting of 7th March 2016
7. Matters arising from the meeting (for information only)
8. To receive reports from district and county councillors
9. Police Report and Speedwatch
10. Report on progress re Sanders bus service – Doreen Snelling
11. To consider correspondence received including :
  - a) Helimed donation request
  - b) Adoption of the Site Allocations Development Plan Document - BDC
12. Finance -
  - a) To approve the annual Audit Commission return
  - b) Finance report, delegated grass cutting confirmed (+1.3% = £1085.73)
  - c) To agree payments to be made in accordance with the Budget including
    1. Internal Auditor fee £30.78
    2. Norfolk Rivers Internal Drainage Board £6.95
    3. Peter Croot Tree Warden expenses £43.66 April 2015 – February 2016
    4. Clerk's expenses March – May inclusive £164.26
    5. Jeremy Hall re new dog bin post – invoice awaited
13. To report on planning matters as attached schedule
14. Any other business – to report matters for inclusion in a future agenda, or matters that require no decision from the parish council
15. Public Participation Pursuant to Standing Order 58

Next Parish Council Meeting is on Monday 4th July 2016  
in the Village Hall Lounge at 7.30pm. All parishioners are most welcome